



PALOS HEIGHTS
PUBLIC LIBRARY

BOARD MOTIONS APPROVED
10/15/2026

SEPTEMBER 2026		AMOUNT	PAGE(s)
MOTION TO APPROVE GENERAL FUND BILL LIST FOR THE MONTH OF:	SEPTEMBER	\$166,484.25	6.1 TO 6.4
MOTION TO APPROVE SPECIAL RESERVES FUND BILL LIST FOR THE MONTH OF:			
MOTION TO APPROVE TREASURER'S REPORT FOR THE MONTH ENDING:	9/30/2026	N/A	1



**PALOS HEIGHTS
PUBLIC LIBRARY**

**STATEMENT OF FUND BALANCES
MONTH ENDING: SEPTEMBER, 2026**

	GENERAL	SPECIAL RESERVE	TOTAL
REVENUES			
PROPERTY TAXES	\$28,686.72		\$28,686.72
CORPORATE REPLACEMENT TAX	\$0.00		\$0.00
DIRECT REVENUES			
FRONT DESK			
» Fines/Lost/Damaged	\$1,109.17		\$1,109.17
» Non Resident Cards	\$0.00		\$0.00
» Miscellaneous	\$471.52		\$471.52
MISCELLANEOUS REIMBURSEMENTS			
» Book Sale	\$1,141.50		\$1,141.50
» Miscellaneous	\$1,389.00		\$1,389.00
DONATIONS/GIFTS			\$0.00
» Restricted	\$25.00		\$25.00
» Annual Fundraising	\$111.95		\$111.95
» Planned Giving (Trusts/Wills)	\$0.00		\$0.00
COPIER	\$932.05		\$932.05
GRANTS	\$0.00		\$0.00
INTEREST	\$690.24	\$1.77	\$692.01
TOTAL REVENUES	\$34,557.15	\$1.77	\$34,558.92
EXPENDITURES			
PERSONNEL SERVICES			
» Operational Salaries	\$79,061.73		\$79,061.73
» Employee Benefits	\$29,286.81		\$29,286.81
» Staff & Board Development	\$1,653.01		\$1,653.01
CONTRACTUAL SERVICES	\$13,156.88		\$13,156.88
BUILDING MAINTENANCE	\$2,538.07		\$2,538.07
INSURANCE	\$771.00		\$771.00
UTILITIES	\$6,824.65		\$6,824.65
SUPPLIES	\$1,931.60		\$1,931.60
CAPITAL EXPENSES	\$0.00		\$0.00
MEDIA	\$8,954.47		\$8,954.47
REIMBURSEMENTS	\$3,964.86		\$3,964.86
SR PROJECTS	\$18,341.17		\$18,341.17
TOTAL EXPENDITURES	\$166,484.25	\$0.00	\$166,484.25
REVENUES OVER EXPENDITURES			
EXCESS (DIFICIENCY)	-\$131,927.10	\$1.77	-\$131,925.33
OTHER FINANCING SOURCES (USES)			
**Transfer in	\$0.00	\$0.00	\$0.00
**Transfer out	\$0.00	\$0.00	\$0.00
**Adjustments	\$0.00	\$0.00	\$0.00
TOTAL OTHER FINANCING SOURCES	\$0.00	\$0.00	\$0.00
NET CHANGE IN FUND BALANCES	-\$131,927.10	\$1.77	-\$131,925.33
FUND BALANCES, BEGINNING OF MONTH	\$424,517.78	\$3,194.80	\$427,712.58
END OF MONTH	\$292,590.68	\$3,196.57	\$295,787.25



PALOS HEIGHTS PUBLIC LIBRARY

GENERAL FUND BUDGETARY COMPARISON SCHEDULE MONTH ENDING: SEPTEMBER 2026

	BUDGETED AMOUNTS		Actual	Variance	Balance
	Original	Final		With Final Budget	
REVENUES					
PROPERTY TAXES	\$2,034,093.53	\$2,034,093.53	\$1,969,761.50	\$64,332.03	96.84%
CORPORATE REPLACEMENT TAX	\$12,500.00	\$12,500.00	\$10,180.15	\$2,319.85	81.44%
DIRECT REVENUES					
FRONT DESK					
Fines/Lost/Damaged	\$2,000.00	\$2,000.00	\$2,838.31	-\$838.31	141.92%
Cards - Non Resident Only	\$1,200.00	\$1,200.00	\$1,004.01	\$195.99	83.67%
Miscellaneous	\$4,000.00	\$4,000.00	\$3,252.11	\$747.89	81.30%
MISCELLANEOUS REIMBURSEMENTS					
Book Sale	\$13,000.00	\$13,000.00	\$14,552.10	-\$1,552.10	111.94%
Miscellaneous	\$17,000.00	\$17,000.00	\$13,448.65	\$3,551.35	79.11%
DONATIONS / GIFTS					
Restricted	\$1,500.00	\$1,500.00	\$1,367.38	\$132.62	91.16%
Unrestricted	\$1,000.00	\$1,000.00	\$1,375.38	-\$375.38	137.54%
Planned Giving	\$15,000.00	\$15,000.00	\$0.00	\$15,000.00	0.00%
COPIER	\$5,500.00	\$5,500.00	\$6,414.30	-\$914.30	116.62%
GRANTS	\$17,800.30	\$17,800.30	\$20,515.60	-\$2,715.30	115.25%
INTEREST	\$30,050.00	\$30,050.00	\$17,540.53	\$12,509.47	58.37%
TOTAL REVENUES	\$2,154,643.83	\$2,154,643.83	\$2,062,250.02	\$92,393.81	95.71%
PERSONNEL SERVICES					
Operational Salaries	\$1,047,436.28	\$1,047,436.28	\$760,277.19	-\$287,159.09	-27.42%
Employee Benefits	\$368,490.77	\$368,490.77	\$267,018.41	-\$101,472.36	-27.54%
Staff & Board Development	\$12,000.00	\$12,000.00	\$10,308.81	-\$1,691.19	-14.09%
CONTRACTUAL SERVICES	\$192,638.27	\$192,638.27	\$128,389.26	-\$64,249.01	-33.35%
BUILDING MAINTENANCE	\$52,478.82	\$52,478.82	\$35,746.54	-\$16,732.28	-31.88%
INSURANCE	\$28,129.32	\$28,129.32	\$25,282.52	-\$2,846.80	-10.12%
UTILITIES	\$67,048.16	\$67,048.16	\$45,322.89	-\$21,725.27	-32.40%
SUPPLIES	\$25,600.00	\$25,600.00	\$18,313.63	-\$7,286.37	-28.46%
CAPITAL EXPENSES	\$141,721.91	\$141,721.91	\$0.00	-\$141,721.91	-100.00%
MEDIA	\$169,800.00	\$169,800.00	\$113,367.07	-\$56,432.93	-33.23%
REIMBURSEMENTS	\$49,300.30	\$49,300.30	\$291,962.18	\$242,661.88	492.21%
SR PROJECTS	\$288,732.00	\$288,732.00	\$246,083.97	-\$42,648.03	-14.77%
TOTAL EXPENDITURES	\$2,443,375.83	\$2,443,375.83	\$1,942,072.47	-\$501,303.36	-20.52%
REVENUES OVER EXPENDITURES - EXCESS (DEFICIENCY)	-\$288,732.00	-\$288,732.00	\$120,177.55	-\$408,909.55	
OTHER FINANCING USES					
Transfer In			\$0.00		
Transfer Out (Special Reserve Transfer)			\$0.00		
TOTAL OTHER FINANCING USES			\$0.00		
NET CHANGE IN FUND BALANCE			\$120,177.55		
FUND BALANCE					
BEGINNING OF YEAR			\$171,863.13		
YTD MONTH ENDING			\$292,040.68		



PALOS HEIGHTS PUBLIC LIBRARY

GENERAL FUND BUDGETARY COMPARISON OF EXPENDITURES MONTH ENDING: SEPTEMBER 2026

		BUDGET 2026	CURRENT MONTH	EXPENDITURES Y.T.D.	REMAINING BALANCE	PERCENTAGE REMAINING
PERSONNEL SERVICES						
OPERATIONAL SALARIES						
4311	SALARIED EMPLOYEES	\$824,632.84	\$63,313.05	\$601,125.55	\$223,507.29	27.10%
4312	HOURLY EMPLOYEES	\$217,503.44	\$15,748.68	\$158,341.64	\$59,161.80	27.20%
4313	ADDITIONAL COMPENSATION	\$5,300.00	\$0.00	\$810.00	\$4,490.00	84.72%
TOTAL OPERATIONAL SALARIES		\$1,047,436.28	\$79,061.73	\$760,277.19	\$287,159.09	27.42%
EMPLOYEE BENEFITS						
4331	ILL. MUNI. RETIREMENT FUND	\$86,917.74	\$6,579.98	\$62,109.37	\$24,808.37	28.54%
4332	SOCIAL SECURITY - FICA	\$79,723.43	\$5,986.03	\$57,160.96	\$22,562.47	28.30%
4333	INSURANCE	\$200,649.60	\$16,720.80	\$147,748.08	\$52,901.52	26.37%
4334	CLOTHING	\$1,200.00	\$0.00	\$0.00	\$1,200.00	100.00%
TOTAL EMPLOYEE BENEFITS		\$368,490.77	\$29,286.81	\$267,018.41	\$101,472.36	27.54%
STAFF & BOARD DEVELOPMENT						
4351	MEMBERSHIP FEES	\$2,600.00	\$0.00	\$2,460.00	\$140.00	5.38%
4352	BOARD DEVELOPMENT	\$800.00	\$474.00	\$549.00	\$251.00	31.38%
4353	ADMINISTRATOR	\$500.00	\$0.00	\$200.00	\$300.00	60.00%
4354	PROFESSIONAL STAFF	\$6,000.00	\$922.60	\$5,422.58	\$577.42	9.62%
4355	SUPPORT STAFF	\$1,000.00	\$185.35	\$1,000.00	\$0.00	0.00%
4356	MILEAGE REIMBURSEMENT	\$1,100.00	\$71.06	\$677.23	\$422.77	38.43%
TOTAL STAFF & BOARD DEVELOPMENT		\$12,000.00	\$1,653.01	\$10,308.81	\$1,691.19	14.09%
GROUP TOTAL PERSONNEL SERVICES		\$1,427,927.05	\$110,001.55	\$1,037,604.41	\$390,322.64	27.33%
CONTRACTUAL SERVICES						
PROFESSIONAL SERVICES						
4361	AUDIT FEES	\$7,700.00	\$0.00	\$5,700.00	\$2,000.00	25.97%
4362	LEGAL FEES	\$2,000.00	\$0.00	\$408.00	\$1,592.00	79.60%
4363	CONSULTANT FEES	\$500.00	\$124.94	\$539.40	-\$39.40	-7.88%
4364	APPRAISAL	\$650.00	\$0.00	\$630.00	\$20.00	3.08%
4365	ACCOUNTANT	\$4,950.00	\$385.00	\$3,305.00	\$1,645.00	33.23%
TOTAL PROFESSIONAL SERVICES		\$15,800.00	\$509.94	\$10,582.40	\$5,217.60	33.02%
OUTSIDE SERVICES						
4412	PAYROLL SERVICES	\$4,400.00	\$322.27	\$2,908.15	\$1,491.85	33.91%
4414	ALARM	\$3,300.00	\$744.00	\$3,322.00	-\$22.00	-0.67%
4416	MAINTENANCE	\$40,000.00	\$2,923.01	\$29,605.21	\$10,394.79	25.99%
4417	SWAN	\$29,000.00	\$0.00	\$21,372.43	\$7,627.57	26.30%
4418	TECHNOLOGY	\$42,000.00	\$4,521.88	\$22,375.62	\$19,624.38	46.72%
TOTAL OUTSIDE SERVICES		\$118,700.00	\$8,511.16	\$79,583.41	\$39,116.59	32.95%
PRINTING						
4424	NEWSLETTER PRINTING	\$20,138.27	\$0.00	\$12,786.20	\$7,352.07	36.51%
TOTAL PRINTING		\$20,138.27	\$0.00	\$12,786.20	\$7,352.07	36.51%
PROGRAMMING						
4451	YOUTH & TEEN PROGRAMMING	\$11,000.00	\$957.90	\$8,415.21	\$2,584.79	23.50%
4452	PUBLIC SERVICES PROGRAMMING	\$14,000.00	\$1,837.00	\$10,485.36	\$3,514.64	25.10%
4454	GENERAL PROGRAMMING	\$10,000.00	\$1,340.88	\$5,135.67	\$4,864.33	48.64%
TOTAL PROGRAMMING		\$35,000.00	\$4,135.78	\$24,036.24	\$10,963.76	31.33%
PUBLIC RELATIONS						
4461	Public Relations	\$3,000.00	\$0.00	\$1,401.01	\$1,598.99	53.30%
TOTAL PUBLIC RELATIONS		\$3,000.00	\$0.00	\$1,401.01	\$1,598.99	53.30%
GROUP TOTAL CONTRACTUAL SERVICES		\$192,638.27	\$13,156.88	\$128,389.26	\$64,249.01	33.35%



PALOS HEIGHTS PUBLIC LIBRARY

GENERAL FUND

BUDGETARY COMPARISON OF EXPENDITURES MONTH ENDING: SEPTEMBER 2026

		BUDGET 2026	CURRENT MONTH	EXPENDITURES Y.T.D.	REMAINING BALANCE	PERCENTAGE REMAINING
BUILDING MAINTENANCE						
REPAIRS & MAINTENANCE						
4431	PEST CONTROL	\$825.48	\$82.56	\$638.94	\$186.54	22.60%
4432	HEATING/COOLING SERVICE	\$13,000.00	\$1,029.62	\$7,439.71	\$5,560.29	42.77%
4434	BUILDING REPAIRS	\$13,000.00	\$699.89	\$12,844.51	\$155.49	1.20%
4436	LAWN MAINTENANCE	\$10,053.30	\$0.00	\$6,429.38	\$3,623.92	36.05%
4437	SNOW REMOVAL	\$7,280.04	\$0.00	\$1,860.00	\$5,420.04	74.45%
TOTAL REPAIRS & MAINTENANCE		\$44,158.82	\$1,812.07	\$29,212.54	\$14,946.28	33.85%
EQUIPMENT MAINTENANCE						
4531	COPIER	\$8,100.00	\$726.00	\$6,534.00	\$1,566.00	19.33%
4533	OTHER EQUIPMENT	\$220.00	\$0.00	\$0.00	\$220.00	100.00%
TOTAL EQUIPMENT MAINTENANCE		\$8,320.00	\$726.00	\$6,534.00	\$1,786.00	21.47%
GROUP TOTAL BUILDING MAINTENANCE		\$52,478.82	\$2,538.07	\$35,746.54	\$16,732.28	31.88%
INSURANCE						
4441	BLDG. & CONTENTS/GLASS/LIMRICC	\$25,762.12	\$771.00	\$22,928.52	\$2,833.60	11.00%
4443	DISABILITY (WORKMEN'S COMP)	\$2,367.20	\$0.00	\$2,354.00	\$13.20	0.56%
GROUP TOTAL INSURANCE		\$28,129.32	\$771.00	\$25,282.52	\$2,846.80	10.12%
UTILITIES						
4471	POWER	\$55,000.00	\$5,361.53	\$36,622.45	\$18,377.55	33.41%
4472	WATER	\$2,640.00	\$452.04	\$2,151.80	\$488.20	18.49%
4473	GAS	\$1,300.00	\$0.00	\$0.00	\$1,300.00	100.00%
4474	TELEPHONE/FAX	\$2,400.00	\$205.50	\$1,835.38	\$564.62	23.53%
4475	INTERNET/LOCAL AREA NET	\$5,708.16	\$805.58	\$4,713.26	\$994.90	17.43%
GROUP TOTAL UTILITIES		\$67,048.16	\$6,824.65	\$45,322.89	\$21,725.27	32.40%
SUPPLIES						
OFFICE SUPPLIES						
4511	PUBLIC SERVICES SUPPLIES	\$1,000.00	\$207.72	\$591.73	\$408.27	40.83%
4512	YOUTH & TEEN SERVICES SUPPLIES	\$2,000.00	\$83.93	\$865.14	\$1,134.86	56.74%
4514	BUSINESS OFFICE SUPPLIES	\$3,200.00	\$293.14	\$2,655.79	\$544.21	17.01%
4515	TECHNICAL SERVICES SUPPLIES	\$3,000.00	\$193.17	\$3,106.18	-\$106.18	-3.54%
4516	CIRCULATION SUPPLIES	\$3,050.00	\$163.70	\$1,366.97	\$1,683.03	55.18%
4518	LOCAL HISTORY SUPPLIES	\$500.00	\$0.00	\$107.59	\$392.41	78.48%
4519	HOSPITALITY SUPPLIES	\$1,200.00	\$171.41	\$487.50	\$712.50	59.38%
TOTAL OFFICE SUPPLIES		\$13,950.00	\$1,113.07	\$9,180.90	\$4,769.10	34.19%
JANITORIAL/CLEANING SUPPLIES						
4541	MAINTENANCE/CLEANING SUPPLIES	\$5,600.00	\$774.55	\$4,677.01	\$922.99	16.48%
TOTAL JANITORIAL/CLEANINGSUPPLIES		\$5,600.00	\$774.55	\$4,677.01	\$922.99	16.48%
MAILING EXPENSES & FEES						
4551	POSTAGE & HANDLING	\$650.00	\$43.98	\$465.72	\$184.28	28.35%
4553	BULK FEES & PERMITS	\$5,400.00	\$0.00	\$3,990.00	\$1,410.00	26.11%
TOTAL OFFICE EXPENSE		\$6,050.00	\$43.98	\$4,455.72	\$1,594.28	26.35%
GROUP TOTAL SUPPLIES		\$25,600.00	\$1,931.60	\$18,313.63	\$7,286.37	28.46%
CAPITAL EXPENSES						
4631	SPECIAL RESERVES REPLENISHMENT	\$141,721.91	\$0.00	\$0.00	\$141,721.91	100.00%
GROUP TOTAL CAPITAL EXPENSES		\$141,721.91	\$0.00	\$0.00	\$141,721.91	100.00%



PALOS HEIGHTS
PUBLIC LIBRARY

GENERAL FUND

BUDGETARY COMPARISON OF EXPENDITURES
MONTH ENDING: SEPTEMBER 2026

		BUDGET 2026	CURRENT MONTH	EXPENDITURES Y.T.D.	REMAINING BALANCE	PERCENTAGE REMAINING
4710A	DATABASES - Adult	\$25,000.00	\$0.00	\$14,420.78	\$10,579.22	42.32%
4710B	DATABASES - Youth	\$4,700.00	\$0.00	\$3,032.92	\$1,667.08	35.47%
4711	PERIODICALS	\$11,000.00	\$181.39	\$2,531.46	\$8,468.54	76.99%
4714	LARGE PRINT	\$5,750.00	\$322.47	\$3,316.80	\$2,433.20	42.32%
4715	BOOKS - Adult	\$31,000.00	\$2,389.13	\$18,992.95	\$12,007.05	38.73%
4715B	FOREIGN LANGUAGE ADULT	\$2,500.00	\$0.00	\$140.68	\$2,359.32	94.37%
4716	BOOKS - Youth	\$33,500.00	\$1,858.51	\$27,885.81	\$5,614.19	16.76%
4717	VIDEOS - Adult	\$4,300.00	\$292.09	\$2,287.95	\$2,012.05	46.79%
4718	VIDEOS - Youth	\$1,100.00	\$29.33	\$645.40	\$454.60	41.33%
4719	AUDIOBOOKS/PLAYAWAYS - Adult	\$2,300.00	\$173.94	\$1,738.29	\$561.71	24.42%
4720	AUDIOBOOKS/PLAYAWAYS - Youth	\$4,050.00	\$124.31	\$902.20	\$3,147.80	77.72%
4721	SOFTWARE	\$10,500.00	\$480.99	\$7,003.11	\$3,496.89	33.30%
4722	REALIA	\$1,000.00	\$0.00	\$0.00	\$1,000.00	100.00%
4723A	VIDEO GAMES - Youth	\$1,600.00	\$646.00	\$1,392.08	\$207.92	13.00%
4724	GADGETS & GIZMOS	\$1,000.00	\$0.00	\$828.72	\$171.28	17.13%
4725A	E-BOOKS - Adult	\$13,000.00	\$1,157.56	\$11,503.82	\$1,496.18	11.51%
4725B	E-AUDIOBOOKS - ADULT	\$14,000.00	\$941.23	\$13,621.64	\$378.36	2.70%
4726	EBOOKS - Youth	\$3,500.00	\$357.52	\$3,122.46	\$377.54	10.79%
GROUP TOTAL MEDIA		\$169,800.00	\$8,954.47	\$113,367.07	\$56,432.93	33.23%
MISCELLANEOUS - REIMBURSEMENTS						
4900	MISCELLANEOUS	\$17,000.00	\$1,494.74	\$263,819.05	-\$246,819.05	-1451.88%
4902	PER CAPITA / OTHER GRANTS	\$17,800.30	\$0.00	\$20,515.60	-\$2,715.30	-15.25%
4904	FRIENDS - BOOK SALES	\$13,000.00	\$2,223.56	\$6,851.66	\$6,148.34	47.29%
4906a	RESTRICTED DONATIONS	\$1,500.00	\$246.56	\$775.87	\$724.13	48.28%
GROUP TOTAL MISCELLANEOUS REIMBURSEMENTS		\$49,300.30	\$3,964.86	\$291,962.18	-\$242,661.88	-492.21%
SPECIAL RESERVE PROJECTS						
7001	SPECIAL RESERVE - PROJECTS	\$288,732.00	\$18,341.17	\$246,083.97	\$42,648.03	14.77%
GROUP TOTAL SPECIAL RESERVES - PROJECTS		\$288,732.00	\$18,341.17	\$246,083.97	\$42,648.03	14.77%
TOTAL EXPENDITURES		\$2,443,375.83	\$166,484.25	\$1,942,072.47	\$501,303.36	20.52%



PALOS HEIGHTS PUBLIC LIBRARY

GENERAL FUND - EXPENDITURE SUMMARY CHECKS FOR BOARD APPROVAL MONTH ENDING: SEPTEMBER 2026

Type	Date	Num	Memo	Amount
Adducci Vega Financial Group, LLC				
09/16/2026	Check	6514	08 Aug 2026 Invoice 202074421	4365 Accountant
				385.00
Total for Adducci Vega Financial Group, LLC				\$385.00
Amazon				
09/02/2026	Expense	AMAZON	1QJ4-WNQL-JRL4 Blu Ray	4717 Videos - Adult
				34.12
09/02/2026	Expense	AMAZON	CORBETT/HARSHAW	4906a Reimb. - Restricted Donations
				98.49
09/02/2026	Expense	AMAZON	HARSHAW YOUTH	4906a Reimb. - Restricted Donations
				88.73
09/04/2026	Expense	AMAZON	1YKY-W6PK-T6GR	4511 Public Services - Supplies
				69.33
09/04/2026	Expense	AMAZON	16XY-HQFH-RHFT Fan Con	4454 General Programming
				5.99
09/04/2026	Expense	AMAZON	1GM9-VYC9-FCLT Copy paper	4514 Business Office - Supplies
				39.22
09/04/2026	Expense	AMAZON	1JG1-QH3K-GXLL (1) Trustee ipad	4352 Board Development
				399.00
09/04/2026	Expense	AMAZON	1JG1-QH3K-GXLL (2) General programming ipads	4454 General Programming
				798.00
09/11/2026	Expense	AMAZON	1HXY-M1PH-37N9 Anna's Lemonade	4906a Reimb. - Restricted Donations
				12.99
09/11/2026	Expense	AMAZON	16RP-717J-M1JH Tonies	4720 Audiobooks/Playaways - Youth
				124.31
09/11/2026	Expense	AMAZON	1CNC-4G1L-KHXT Ring Light/supplies	4512 Youth & Teen - Supplies
				83.93
09/11/2026	Expense	AMAZON	1TFH-QKMD-D3NW iPad covers (3)	4418 Technology
				41.88
09/11/2026	Expense	AMAZON	13P7-TXD9-X9QL Hot Coco/cups Kringle Market	4454 General Programming
				199.63
09/11/2026	Expense	AMAZON	1VG4-NQMY-XLQD Kcups/creamer	4519 Hospitality - Supplies
				171.41
09/15/2026	Expense	AMAZON	1JRH-DVWC-F4GN Toilet paper	4541 Maintenance/Cleaning Supplies
				57.58
09/15/2026	Expense	AMAZON	1DJL-GNNG-HMF5 Tech Supplies	4515 Technical Services - Supplies
				16.89
09/15/2026	Expense	AMAZON	1GML-X3DY-LWJK Circ supplies	4516 Circulation - Supplies
				114.23
09/15/2026	Expense	AMAZON	Credit Memo	4516 Circulation - Supplies
				-11.98
09/16/2026	Expense	AMAZON	16MY-RWPC-G4G4	4516 Circulation - Supplies
				12.09
09/16/2026	Expense	AMAZON	1KKK-4KRM-M6V6 PHWC-MILLER	4906a Reimb. - Restricted Donations
				33.35
09/16/2026	Expense	AMAZON	1R7W-6R13-JWJG HARSHAW-YTS	4906a Reimb. - Restricted Donations
				13.00
09/21/2026	Expense	AMAZON	19PV-LMDW-F1RC Hand soap (4)	4541 Maintenance/Cleaning Supplies
				84.94
09/21/2026	Expense	AMAZON	1K1Y-VHMY-GNKK Toilet paper (3)	4541 Maintenance/Cleaning Supplies
				86.37
09/21/2026	Expense	AMAZON	19NC-XDH4-DNH6 Multifold Towels (4)	4541 Maintenance/Cleaning Supplies
				160.59
09/28/2026	Expense	AMAZON	166J-WQT3-6J9W Video Games Sep26	4723B Video Games - Youth
				577.00
09/28/2026	Expense	AMAZON	146X-MGW4-9PL4 Video Games Sep26	4723B Video Games - Youth
				69.00
09/28/2026	Expense	AMAZON	1R33-6JN-C3J9 Circ Supplies	4516 Circulation - Supplies
				19.47
09/29/2026	Expense	AMAZON	1PLH-NCFN-WTFQ T&M G. Tree	4511 Public Services - Supplies
				138.39
09/29/2026	Expense	AMAZON	1QT7-G4KG-TN7P Circ	4516 Circulation - Supplies
				29.89
09/30/2026	Expense	AMAZON	17HNN-FN1D-QV6C Winter Programming	4451 Youth & Teen Programming
				481.92
09/30/2026	Expense	AMAZON	1L39-4LGM-DHL1 Shed lock	4541 Maintenance/Cleaning Supplies
				20.57
Total for Amazon				\$4,070.33
Anderson Pest Solutions				
09/13/2026	Check	6509	Invoice 103755956	4431 Pest Control
				78.06
09/13/2026	Check	6509	Environmental & Safety Surcharge	4431 Pest Control
				4.50
Total for Anderson Pest Solutions				\$82.56
At&T - Fiber Line				
09/28/2026	Check	6518	Invoice 9516611210	4475 Internet
				805.58
Total for At&T - Fiber Line				\$805.58
Building Technology Consultants, Inc.				
09/28/2026	Check	6519	Invoice 14822 Construction Phase	7001 Special Reserves Projects
				752.50
Total for Building Technology Consultants, Inc.				\$752.50
CDW Government, Inc.				
09/21/2026	Check	6515	Invoice AK9757Z (2) All in one computers for lab	4904 Reimb. - Friends Book Sales
				2,223.56
Total for CDW Government, Inc.				\$2,223.56



PALOS HEIGHTS PUBLIC LIBRARY

GENERAL FUND - EXPENDITURE SUMMARY CHECKS FOR BOARD APPROVAL MONTH ENDING: SEPTEMBER 2026

Type	Date	Num	Memo	Amount
City Of Palos Heights IMRF				
09/30/2026	Journal Entry	JE 260417	4.5%	4311 Salaried Employees 2,847.44
09/30/2026	Journal Entry	JE 260417	4.5%	4312 Hourly Employees 167.84
09/30/2026	Journal Entry	JE 260418	VIMRF	4311 Salaried Employees 1,693.56
09/30/2026	Check	23241	09 September Payment	4331 IMRF III. Muni. Ret. Fund 6,579.98
Total for City Of Palos Heights IMRF				\$11,288.82
City of Palos Hts. - Water Bill				
09/29/2026	Check	6520	Monthly bill	4472 Water 452.04
Total for City of Palos Hts. - Water Bill				\$452.04
ComEd				
09/11/2026	Check	6507	Billing through 9.2.26	4471 Power 5,361.53
Total for ComEd				\$5,361.53
Cosmopolitan Building Services				
09/11/2026	Check	6506	09 Sept Janitorial Services Invoice 6664	4416 Maintenance 2,722.50
Total for Cosmopolitan Building Services				\$2,722.50
DEO Consulting				
09/02/2026	Check	23234	9.15.26 The Strange Dark & Funny	4452 Public Services Programming 397.00
Total for DEO Consulting				\$397.00
Dependable Building Maintenance Svc LLC				
09/11/2026	Check	6508	Invoice 25543 Capet install foyer/painting interactive space	7001 Special Reserves Projects 1,208.50
Total for Dependable Building Maintenance Svc LLC				\$1,208.50
D. Kersey Construction Co.				
09/21/2026	Check	23240	Application payment #4	7001 Special Reserves Projects 14,108.50
Total for D. Kersey Construction Co.				\$14,108.50
Great Mind Escape				
09/02/2026	Check	23238	9.26.26 Fan Con Carnival Game	4454 General Programming 200.00
Total for Great Mind Escape				\$200.00
GT Mechanical				
09/30/2026	Expense	ACH GT	23013710 Leak from air handler	4432 Heating/Cooling Service 1,029.62
Total for GT Mechanical				\$1,029.62
Illinois Library Association				
09/16/2026	Check	6513	R. Zubik Invoice 337551	4352 Board Development 75.00
Total for Illinois Library Association				\$75.00
INFOBIP VOICE, INC				
09/15/2026	Check	6510	Invoice 1211526	4474 Telephone/FAX 105.08
Total for INFOBIP VOICE, INC				\$105.08
Ingram				
09/04/2026	Check	6498	08 Aug 26	4714 Large Print Books 322.47
09/04/2026	Check	6498	08 Aug 26	4715 Books - Adult 2,389.13
09/04/2026	Check	6498	08 Aug 26	4716 Books - Youth 1,858.51
Total for Ingram				\$4,570.11
John Kokoris				
09/02/2026	Check	23236	9.22.26 Great Graves of IL	4452 Public Services Programming 300.00
Total for John Kokoris				\$300.00
Krislette Smeet's				
09/02/2026	Check	23232	9.8.26 Handwriting Analysis	4452 Public Services Programming 250.00
Total for Krislette Smeet's				\$250.00
LEAF (Copier Lease)				
09/01/2026	Expense	ACH LEAF	Copier Lease payment 11	4531 Copier 726.00
Total for LEAF (Copier Lease)				\$726.00



PALOS HEIGHTS PUBLIC LIBRARY

GENERAL FUND - EXPENDITURE SUMMARY CHECKS FOR BOARD APPROVAL MONTH ENDING: SEPTEMBER 2026

Type	Date	Num	Memo	Amount
LIMRiCC-Employees				
09/29/2026	Expense	ACH LIM	Retiree Reimb. for Medical Coverage	4900 Miscellaneous - Reimbursements 1,389.00
09/29/2026	Journal Entry	JE 260416	Employee Paid Benefits	4311 Salaried Employees 813.02
09/29/2026	Expense	ACH LIM	09 SEP 26	4333 Insurance 16,720.80
Total for LIMRiCC-Employees				\$18,922.82
Midwest Tape - 19730				
09/04/2026	Check	6499	08 Aug 26	4717 Videos - Adult 257.97
09/04/2026	Check	6499	08 Aug 26	4719 Audiobooks - Adult 173.94
Total for Midwest Tape - 19730				\$431.91
Midwest Tape - 19996				
09/04/2026	Check	6500	08 Aug 26	4718 Videos - Youth 29.33
Total for Midwest Tape - 19996				\$29.33
Miss Make-Believe LLC				
09/02/2026	Check	23239	9.19.26 YTS Event	4451 Youth & Teen Programming 450.00
Total for Miss Make-Believe LLC				\$450.00
Old National Bank - MasterCard				
09/04/2026	Expense	MasterCard	Google Fi/Sip	4474 Telephone/FAX 100.42
09/04/2026	Expense	MasterCard	OCLC	4551 Postage & Handling 43.98
09/04/2026	Expense	MasterCard	Duo	4721 Software 120.00
09/04/2026	Expense	MasterCard	Disney Plus/Spotify	4451 Youth & Teen Programming 25.98
09/04/2026	Expense	MasterCard	Barrons Monthly Fee	4711 Periodicals 14.99
09/04/2026	Expense	MasterCard	Zoom.com	4721 Software 339.80
09/04/2026	Expense	MasterCard	Bluehost Annual renewal	4721 Software 21.19
09/04/2026	Expense	MasterCard	K. Kohn ILA ALA	4354 Professional Staff 415.00
09/04/2026	Expense	MasterCard	B. Stevens Circ Conf Madison Wis	4354 Professional Staff 300.00
09/04/2026	Expense	MasterCard	Jewel Staff InService	4354 Professional Staff 72.60
09/04/2026	Expense	MasterCard	Staff InService	4355 Support Staff 185.35
09/04/2026	Expense	MasterCard	Background check new employees	4363 Consultant Fees 124.94
09/04/2026	Expense	MasterCard	Interactive space paint	4434 Building Repairs 699.89
09/04/2026	Expense	MasterCard	Fan Con tshirts	4454 General Programming 122.26
09/04/2026	Expense	MasterCard	Label Match	4515 Technical Services - Supplies 110.12
09/04/2026	Expense	MasterCard	Zebra Tech	4515 Technical Services - Supplies 66.16
09/04/2026	Expense	MasterCard	Chicago Tribune	4711 Periodicals 166.40
09/04/2026	Expense	MasterCard	FOTL reimb lunch	4900 Miscellaneous - Reimbursements 105.74
09/04/2026	Expense	MasterCard	Carpet Tiles for foyer Uline	7001 Special Reserves Projects 994.80
Total for Old National Bank - MasterCard				\$4,029.62
Otis Elevator				
09/21/2026	Check	6516	Invoice 100402456367	4416 Maintenance 200.51
Total for Otis Elevator				\$200.51
OverDrive, Inc.				
09/04/2026	Check	6501	01658CO26292081	4725A E-Books - Adult 979.39
09/04/2026	Check	6501	01658CO26292071	4725B E-Audiobooks - Adult 834.45
09/04/2026	Check	6501	01658MA26293144	4725B E-Audiobooks - Adult 106.78
09/04/2026	Check	6501	01658MA26293145	4725A E-Books - Adult 178.17
09/04/2026	Check	6503	01658DA26244343	4726 E-Books - Youth 60.00
09/15/2026	Check	6512	01658CO26310974	4726 E-Books - Youth 297.52
Total for OverDrive, Inc.				\$2,456.31



PALOS HEIGHTS PUBLIC LIBRARY

GENERAL FUND - EXPENDITURE SUMMARY CHECKS FOR BOARD APPROVAL MONTH ENDING: SEPTEMBER 2026

Type	Date	Num	Memo	Amount
Paylocity Payroll Billing				
09/25/2026	Expense	PAYLOCITY	Check date 8.21.26	4412 Payroll Services 43.41
09/25/2026	Expense	PAYLOCITY	Check date 8.31.26	4412 Payroll Services 85.16
09/25/2026	Expense	PAYLOCITY	Advanced	4412 Payroll Services 108.54
09/25/2026	Expense	PAYLOCITY	Check date 9.14.26	4412 Payroll Services 85.16
Total for Paylocity Payroll Billing				\$322.27
Paylocity Payroll Net				
09/04/2026	Expense	PAYLOCITY	Check date 09.04.26	4311 Salaried Employees 21,927.81
09/04/2026	Expense	PAYLOCITY	Check date 09.04.26	4312 Hourly Employees 6,671.23
09/04/2026	Expense	PAYLOCITY	EN Homebound deliveries	4356 Mileage Reimbursement 13.75
09/18/2026	Expense	PAYLOCITY	Check date 09.18.26	4311 Salaried Employees 22,511.89
09/18/2026	Expense	PAYLOCITY	Check date 09.18.26	4312 Hourly Employees 6,435.89
09/18/2026	Expense	PAYLOCITY	EN Homebound deliveries	4356 Mileage Reimbursement 11.71
09/18/2026	Expense	PAYLOCITY	DS Fan Con supplies	4454 General Programming 15.00
09/18/2026	Expense	PAYLOCITY	BS mileage SWAN Expo	4356 Mileage Reimbursement 45.60
Total for Paylocity Payroll Net				\$57,632.88
Paylocity Payroll Taxes				
09/04/2026	Expense	PAYLOCITY	Check date 09.04.26	4311 Salaried Employees 6,663.40
09/04/2026	Expense	PAYLOCITY	Check date 09.04.26	4312 Hourly Employees 1,253.88
09/04/2026	Expense	PAYLOCITY	Check date 09.04.26	4332 FICA Social Security 2,973.62
09/18/2026	Expense	PAYLOCITY	Check date 09.18.26	4311 Salaried Employees 6,855.93
09/18/2026	Expense	PAYLOCITY	Check date 09.18.26	4312 Hourly Employees 1,219.84
09/18/2026	Expense	PAYLOCITY	Check date 09.18.26	4332 FICA Social Security 3,012.41
Total for Paylocity Payroll Taxes				\$21,979.08
Quality Alarm System, Inc.				
09/11/2026	Check	6505	Invoice 16084 Oct-Dec 2026 Alarm Service	4414 Alarm 744.00
Total for Quality Alarm System, Inc.				\$744.00
Quill Corp.				
09/01/2026	Check	6497	Invoice 50174707 (6) hand sanitizer refills	4541 Maintenance/Cleaning Supplies 218.88
09/04/2026	Check	6502	Invoice 50228359 Copy paper (6)	4514 Business Office - Supplies 253.92
Total for Quill Corp.				\$472.80
Risk Program Administrators				
09/21/2026	Check	6517	Invoice 5718054 Crime 2 of 3	4441 Bldg & Contents/Glass/LIM 771.00
Total for Risk Program Administrators				\$771.00
Robert Boyle				
09/02/2026	Check	23235	9.17.26 Winter Driving & Vehicle Maintenance	4452 Public Services Programming 250.00
Total for Robert Boyle				\$250.00
SWAN				
09/11/2026	Expense	ACH SWAN	Invoice 12840 Swan Expo (3)	4354 Professional Staff 135.00
Total for SWAN				\$135.00
Timothy Communications Inc.				
09/02/2026	Check	23233	9.10.26 Vera-Ellen Dances into the Golden Age	4452 Public Services Programming 200.00
Total for Timothy Communications Inc.				\$200.00
Truty, Marcin				
09/01/2026	Expense	ACH MARCIN	08 AUG IT SERVICES 26-08	4418 Technology 4,480.00
Total for Truty, Marcin				\$4,480.00
Veteran's Energy Team				
09/04/2026	Check	6504	Invoice 1545 Contactors for parking lot poles	7001 Special Reserves Projects 1,276.87
Total for Veteran's Energy Team				\$1,276.87



PALOS HEIGHTS
PUBLIC LIBRARY

GENERAL FUND - EXPENDITURE SUMMARY
CHECKS FOR BOARD APPROVAL
MONTH ENDING: SEPTEMBER 2026

Type	Date	Num	Memo	Amount
Victoria Reeves				
09/02/2026	Check	23237	9.29.26 Scrap Metal Art Workshop	440.00
			4452 Public Services Programming	440.00
Total for Victoria Reeves				\$440.00
Warehouse Direct				
09/15/2026	Check	6511	Large Liners (3)	145.62
			4541 Maintenance/Cleaning Supplies	145.62
Total for Warehouse Direct				\$145.62
TOTAL CHECKS FOR BOARD APPROVAL				\$166,484.25



PALOS HEIGHTS PUBLIC LIBRARY

SCHEDULE OF FUND BALANCES
BY FINANCIAL INSTITUTION
September 30, 2026

	GENERAL FUND				SPECIAL RESERVES FUND		
ACCOUNT	OLD NATIONAL BANK CHECKING	OLD NATIONAL BANK MONEY MARKET	ILLINOIS FUNDS MONEY MARKET	PETTY CASH	OLD NATIONAL BANK BUILDING CONSTRUCTION CHECKING	OLD NATIONAL BANK MONEY MARKET	TOTAL FUND BALANCE
BEGINNING BALANCE	\$64,445.22	\$358,666.10	\$1,206.46	\$200.00	\$572.09	\$2,622.71	\$427,712.58
WITHDRAWALS	(\$166,484.25)						(\$166,484.25)
TRANSFERS	\$25,000.00	(\$25,000.00)					\$0.00
	\$60,000.00	(\$60,000.00)					
	\$60,000.00	(\$60,000.00)					
DEPOSITS	\$1,389.00	\$21,601.49					\$33,866.91
	\$338.83	\$7,085.23					
	\$25.00						
	\$1,541.77						
	\$611.80						
	\$402.35						
	\$332.24						
	\$297.65						
	\$241.55						
ADJUSTMENTS							\$0.00
INTEREST EARNED	\$1.98	\$684.39	\$3.87	N/A	N/A	\$1.77	\$692.01
ENDING BALANCE	\$48,143.14	\$243,037.21	\$1,210.33	\$200.00	\$572.09	\$2,624.48	\$295,787.25
TOTALS	\$292,590.68 GENERAL FUND				\$3,196.57 SPECIAL RESERVES FUND		\$295,787.25 TOTAL FUND BALANCE
INTEREST RATES	0.50%	2.680%	3.870%	N/A	N/A	0.820%	

TOTAL FUND BALANCE MONTH ENDING: SEPTEMBER, 2026
\$295,787.25