

## September Palos Heights Library Board Meeting

September 17, 2026 Minutes

1. The meeting was called to order at 6:33pm by President Zubik. The following trustees were present: Hilary Rhodes, Patrick Keough, Susan Snow and Maria Koeppen. Sue Jankowski, John Peltz, Dianne Key and Steve Foertsch were absent.
2. Also present was Jesse Blazek, Library Director.
3. No members of the public attended and there was no public comment.
4. With a small revision (Lou Malnatis day for the Friends was Sept 9th - not Sept 19th as originally in the minutes), Trustee Key moved to approve the minutes of the August regular board meeting. The minutes were approved unanimously by a voice vote.
5. **Treasurer's Report**
  - a. Trustee Keough moved to approve the General Fund bills for August 2026 for \$234,414.85. Trustee Snow seconded, and the motion was approved unanimously by a roll call vote.
  - b. Trustee Keough moved to approve the Treasurer's report for the month ending August 31, 2026. Trustee Snow seconded, and the motion was approved unanimously by a roll call vote.
6. There was no President's report.
7. **Director's Report:** In addition to the written report, Jesse reported:
  - a. DAR Tree Planting Ceremony, Saturday, September 19th @ 11:30am. There is much excitement and all are welcome.
  - b. Having a few technology issues lately with a couple computers. Plans to update the Operating System on the computer in the Meeting Room. Also a few computers in the lab need updating and the Friends of the Library plan to purchase two computers for that purpose. Hope to replace 1-2 computers every 6 months until all get replaced.
  - c. The Staff Health Insurance pool is merging with another pool. There will be updated paperwork needed for this merger - new bylaws, contract, etc. Structure should remain the same, just expand, so no policy updates should be needed.
  - d. The Vacation Plan Policy will be reviewed in the near future to make it more employee-friendly. The new proposed plan will be sent to Personnel and then Policy committee, and Jesse hopes to have it before the board by November.

8. **Ethics** - Reminder to do your Open Meetings training if you have not yet completed it.
9. **Friends of the Library**
  - a. Agreed to sponsor Elvis Christmas program, are buying two new computers for the computer lab, and will buy a Dolly Parton book for Dolly Parton day (9/25).
  - b. The next Novel Idea will be November 11, 2pm.
10. Trustee Snow moved to approve **payment to D. Kersey Construction** for \$14,108.50. Trustee Keough seconded and the motion was unanimously approved by a roll call vote.
11. Trustee Snow moved to approve the **FY2027 Annual Budget** as presented, and Trustee Rhodes seconded the motion. The motion was unanimously approved by a roll call vote.
12. Trustee Snow moved to approve **Resolution 260917-1 authorizing the Library's FY2026 levy.**, and Trustee Keough seconded the motion. The motion was unanimously approved by a roll call vote.
13. Trustee Snow moved to approve the **Slate of Officers** for 2026-207 as elected:
  - a. President - Rose Zubik
  - b. Vice President - Patrick Keough
  - c. Secretary - Hilary Rhodes
  - d. Treasurer - John PeltzTrustee Koeppen seconded the motion. The motion was approved unanimously with a voice vote.
14. Trustee Snow moves to table the motion to display the donated artwork "Windows of Palos Heights."
15. Trustee Zubik adjourned the meeting at 7:15pm.
16. The next board meeting is October 15th at 6:30pm.

*Minutes recorded by Hilary Rhodes, Secretary*