

## February Palos Heights Library Board Meeting

*Palos Heights Public Library*

March 19, 2026 Minutes

1. The meeting was called to order at 6:30pm by President Rose Zubik. The following trustees were present: Rose Zubik, Hilary Rhodes, Steve Foertsch, Sue Jankowski and Maria Koeppen. John Peltz, Patrick Keough, Dianne Key and Susan Snow were absent.
2. Also present were Jesse Blazek, Library Director and Terry Fleckenstein, Business Manager.
3. No members of the public attended and there was no public comment.
4. Trustee Jankowski moved to approve the minutes of the February regular board meeting. The minutes were approved unanimously by a voice vote.
5. **Treasurer's Report**
  - a. Trustee Foertsch moved to approve the General Fund bills for February 2026 for \$403,667.82. The motion was approved unanimously by a roll call vote.
  - b. Trustee Foertsch moved to approve the Treasurer's report for the month ending February 28, 2026. The motion was approved unanimously by a roll call vote.
6. No President's Report
7. **Director's Report:** In addition to Director Blazek's written report:
  - a. Jesse updated us on the budget, saying that they are dividing the money in our accounts that is over and above the money that we were supposed to receive from the city, so he can track that interest separately. He confirmed with our attorney that the error was on the distribution, not on the levy being calculated incorrectly, so we should not be liable to return any of that earned interest.
  - b. Construction on the building envelope project is scheduled to start in the first week of April. The engineer stated he will be checking periodically to make sure that every level of the project is going to plan.
8. There was no correspondence.
9. Committee Reports
  - a. Ethics - Reminder to fill out your Statements of Economic Interest online that was sent to your email
  - b. Friends of the Library - A Novel Idea program went very well. At the following board meeting, The Friends approved a few expenses for the

Summer Reading Kickoff Party and a few 250th programs in July.

**10. New Business**

- a. Sue Jankowski motions to approve the revisions to Bloodborne Pathogen Policy. The motion was seconded by Maria Koeppen, and it was approved unanimously by a voice vote.
  - b. Steve Foertsch motions to approve the National Library Honoraria for \$810. The motion was seconded by Trustee Jankowski and it was approved unanimously by a roll call vote.
11. Trustee Koeppen motioned to adjourn and Trustee Jankowski adjourned the meeting at 6:54pm.
12. The next board meeting is March, April 16th at 6:30pm.

Minutes recorded by Hilary Rhodes, Secretary