



**PALOS HEIGHTS  
PUBLIC LIBRARY**

**BOARD MOTIONS APPROVED  
8/21/2025**

<b>JUNE</b>		<b>AMOUNT</b>	<b>PAGE(s)</b>
<b>MOTION TO APPROVE GENERAL FUND BILL LIST FOR THE MONTH OF:</b>	<b>JUNE</b>	<b>\$173,389.79</b>	<b>6.1 TO 6.4</b>
<b>MOTION TO APPROVE SPECIAL RESERVES FUND BILL LIST FOR THE MONTH OF:</b>	<del> </del>	<del> </del>	<del> </del>
<b>MOTION TO APPROVE TREASURER'S REPORT FOR THE MONTH ENDING:</b>	<b>6/30/2025</b>	<b>N/A</b>	<b>1</b>



	GENERAL	SPECIAL RESERVE	TOTAL
<b>REVENUES</b>			
PROPERTY TAXES	\$5,152.75		\$5,152.75
CORPORATE REPLACEMENT TAX	\$0.00		\$0.00
<b>DIRECT REVENUES</b>			
<b>FRONT DESK</b>			
» Fines/Lost/Damaged	\$144.00		\$144.00
» Non Resident Cards	\$558.45		\$558.45
» Miscellaneous	\$536.50		\$536.50
<b>MISCELLANEOUS REIMBURSEMENTS</b>			
» Book Sale	\$944.00		\$944.00
» Miscellaneous	\$1,198.00		\$1,198.00
<b>DONATIONS/GIFTS</b>			
» Restricted	\$100.00		\$100.00
» Annual Fundraising	\$260.02		\$260.02
» Planned Giving (Trusts/Wills)	\$0.00		\$0.00
<b>COPIER</b>	\$684.60		\$684.60
<b>GRANTS</b>	\$0.00		\$0.00
<b>INTEREST</b>	\$2,712.08	\$1.96	\$2,714.04
<b>TOTAL REVENUES</b>	<b>\$12,290.40</b>	<b>\$1.96</b>	<b>\$12,292.36</b>
<b>EXPENDITURES</b>			
<b>PERSONNEL SERVICES</b>			
» Operational Salaries	\$76,172.76		\$76,172.76
» Employee Benefits	\$25,300.12		\$25,300.12
» Staff & Board Development	\$1,557.09		\$1,557.09
<b>CONTRACTUAL SERVICES</b>	\$21,575.76		\$21,575.76
<b>BUILDING MAINTENANCE</b>	\$3,108.96		\$3,108.96
<b>INSURANCE</b>	\$0.00		\$0.00
<b>UTILITIES</b>	\$1,630.77		\$1,630.77
<b>SUPPLIES</b>	\$3,055.11		\$3,055.11
<b>CAPITAL EXPENSES</b>	\$4,313.42		\$4,313.42
<b>MEDIA</b>	\$13,802.25		\$13,802.25
<b>REIMBURSEMENTS</b>	\$6,537.54		\$6,537.54
<b>SR PROJECTS</b>	\$16,336.01		\$16,336.01
<b>TOTAL EXPENDITURES</b>	<b>\$173,389.79</b>	<b>\$0.00</b>	<b>\$173,389.79</b>
<b>REVENUES OVER EXPENDITURES</b>			
<b>EXCESS (DIFICIENCY)</b>	-\$161,099.39	\$1.96	-\$161,097.43
<b>OTHER FINANCING SOURCES (USES)</b>			
**Tansfer in	\$0.00	\$0.00	\$0.00
**Transfer out	\$0.00	\$0.00	\$0.00
**Adjustments	\$0.00	\$0.00	\$0.00
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>NET CHANGE IN FUND BALANCES</b>	-\$161,099.39	\$1.96	-\$161,097.43
<b>FUND BALANCES, BEGINNING OF MONTH</b>			
	\$994,227.10	\$3,164.80	\$997,391.90
<b>END OF MONTH</b>	<b>\$833,127.71</b>	<b>\$3,166.76</b>	<b>\$836,294.47</b>





**PALOS HEIGHTS  
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**GENERAL FUND  
BUDGETARY COMPARISON OF EXPENDITURES  
MONTH ENDING: JUNE 2025**

	BUDGET 2024	CURRENT MONTH	EXPENDITURES Y.T.D.	REMAINING BALANCE	PERCENTAGE REMAINING
<b>PERSONNEL SERVICES</b>					
<b>OPERATIONAL SALARIES</b>					
4311 SALARIED EMPLOYEES	\$774,582.04	\$58,724.16	\$375,345.60	\$399,236.44	51.54%
4312 HOURLY EMPLOYEES	\$229,111.38	\$17,448.60	\$115,884.48	\$113,226.90	49.42%
4313 ADDITIONAL COMPENSATION	\$5,250.00	\$0.00	\$675.00	\$4,575.00	87.14%
<b>TOTAL OPERATIONAL SALARIES</b>	<b>\$1,008,943.42</b>	<b>\$76,172.76</b>	<b>\$491,905.08</b>	<b>\$517,038.34</b>	<b>51.25%</b>
<b>EMPLOYEE BENEFITS</b>					
4331 ILL. MUNI. RETIREMENT FUND	\$84,082.63	\$6,297.62	\$39,534.01	\$44,548.62	52.98%
4332 SOCIAL SECURITY - FICA	\$76,778.12	\$5,775.30	\$37,276.92	\$39,501.20	51.45%
4333 INSURANCE	\$157,362.44	\$13,227.20	\$76,960.00	\$80,402.44	51.09%
4334 CLOTHING	\$1,200.00	\$0.00	\$382.00	\$818.00	68.17%
<b>TOTAL EMPLOYEE BENEFITS</b>	<b>\$319,423.19</b>	<b>\$25,300.12</b>	<b>\$154,152.93</b>	<b>\$165,270.26</b>	<b>51.74%</b>
<b>STAFF &amp; BOARD DEVELOPMENT</b>					
4351 MEMBERSHIP FEES	\$2,400.00	\$1,320.00	\$2,045.00	\$355.00	14.79%
4352 BOARD DEVELOPMENT	\$800.00	\$0.00	\$310.00	\$490.00	61.25%
4353 ADMINISTRATOR	\$500.00	\$129.99	\$488.99	\$11.01	2.20%
4354 PROFESSIONAL STAFF	\$6,000.00	\$0.00	\$3,494.32	\$2,505.68	41.76%
4355 SUPPORT STAFF	\$1,000.00	\$0.00	\$919.35	\$80.65	8.07%
4356 MILEAGE REIMBURSEMENT	\$1,100.00	\$107.10	\$465.28	\$634.72	57.70%
<b>TOTAL STAFF &amp; BOARD DEVELOPMENT</b>	<b>\$11,800.00</b>	<b>\$1,557.09</b>	<b>\$7,722.94</b>	<b>\$4,077.06</b>	<b>34.55%</b>
<b>GROUP TOTAL PERSONNEL SERVICES</b>	<b>\$1,340,166.61</b>	<b>\$103,029.97</b>	<b>\$653,780.95</b>	<b>\$686,385.66</b>	<b>51.22%</b>
<b>CONTRACTUAL SERVICES</b>					
<b>PROFESSIONAL SERVICES</b>					
4361 AUDIT FEES	\$7,450.00	\$0.00	\$5,450.00	\$2,000.00	26.85%
4362 LEGAL FEES	\$2,000.00	\$539.00	\$833.00	\$1,167.00	58.35%
4363 CONSULTANT FEES	\$500.00	\$0.00	\$94.39	\$405.61	81.12%
4364 APPRAISAL	\$650.00	\$0.00	\$0.00	\$650.00	100.00%
4365 ACCOUNTANT	\$4,950.00	\$365.00	\$2,330.00	\$2,620.00	52.93%
<b>TOTAL PROFESSIONAL SERVICES</b>	<b>\$15,550.00</b>	<b>\$904.00</b>	<b>\$8,707.39</b>	<b>\$6,842.61</b>	<b>44.00%</b>
<b>OUTSIDE SERVICES</b>					
4412 PAYROLL SERVICES	\$5,040.00	\$265.40	\$1,884.24	\$3,155.76	62.61%
4414 ALARM	\$3,600.00	\$744.00	\$2,500.00	\$1,100.00	30.56%
4416 MAINTENANCE	\$40,500.00	\$2,916.32	\$16,776.50	\$23,723.50	58.58%
4417 SWAN	\$30,000.00	\$0.00	\$13,661.50	\$16,338.50	54.46%
4418 TECHNOLOGY	\$40,000.00	\$5,120.00	\$13,152.26	\$26,847.74	67.12%
<b>TOTAL OUTSIDE SERVICES</b>	<b>\$119,140.00</b>	<b>\$9,045.72</b>	<b>\$47,974.50</b>	<b>\$71,165.50</b>	<b>59.73%</b>
<b>PRINTING</b>					
4424 NEWSLETTER PRINTING	\$19,387.83	\$3,196.55	\$9,589.65	\$9,798.18	50.54%
<b>TOTAL PRINTING</b>	<b>\$19,387.83</b>	<b>\$3,196.55</b>	<b>\$9,589.65</b>	<b>\$9,798.18</b>	<b>50.54%</b>
<b>PROGRAMMING</b>					
4451 YOUTH & TEEN PROGRAMMING	\$11,000.00	\$3,794.85	\$7,631.25	\$3,368.75	30.63%
4452 PUBLIC SERVICES PROGRAMMING	\$14,000.00	\$3,508.74	\$9,135.86	\$4,864.14	34.74%
4454 GENERAL PROGRAMMING	\$10,000.00	\$369.90	\$2,800.31	\$7,199.69	72.00%
<b>TOTAL PROGRAMMING</b>	<b>\$35,000.00</b>	<b>\$7,673.49</b>	<b>\$19,567.42</b>	<b>\$15,432.58</b>	<b>44.09%</b>
<b>PUBLIC RELATIONS</b>					
4461 Public Relations	\$3,000.00	\$756.00	\$1,353.90	\$1,646.10	54.87%
<b>TOTAL PUBLIC RELATIONS</b>	<b>\$3,000.00</b>	<b>\$756.00</b>	<b>\$1,353.90</b>	<b>\$1,646.10</b>	<b>54.87%</b>
<b>GROUP TOTAL CONTRACTUAL SERVICES</b>	<b>\$192,077.83</b>	<b>\$21,575.76</b>	<b>\$87,192.86</b>	<b>\$104,884.97</b>	<b>54.61%</b>



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BUDGETARY COMPARISON OF EXPENDITURES  
MONTH ENDING: JUNE 2025**

	BUDGET 2024	CURRENT MONTH	EXPENDITURES Y.T.D.	REMAINING BALANCE	PERCENTAGE REMAINING
<b>BUILDING MAINTENANCE</b>					
<b>REPAIRS &amp; MAINTENANCE</b>					
4431 PEST CONTROL	\$856.68	\$68.79	\$404.96	\$451.72	52.73%
4432 HEATING/COOLING SERVICE	\$13,000.00	\$0.00	\$13,000.00	\$0.00	0.00%
4434 BUILDING REPAIRS	\$12,000.00	\$875.00	\$8,197.41	\$3,802.59	31.69%
4436 LAWN MAINTENANCE	\$10,053.30	\$1,533.63	\$3,581.89	\$6,471.41	64.37%
4437 SNOW REMOVAL	\$6,751.61	\$0.00	\$1,767.00	\$4,984.61	73.83%
<b>TOTAL REPAIRS &amp; MAINTENANCE</b>	<b>\$42,661.59</b>	<b>\$2,477.42</b>	<b>\$26,951.26</b>	<b>\$15,710.33</b>	<b>36.83%</b>
<b>EQUIPMENT MAINTENANCE</b>					
4531 COPIER	\$8,220.00	\$631.54	\$4,266.90	\$3,953.10	48.09%
4533 OTHER EQUIPMENT	\$240.00	\$0.00	\$206.25	\$33.75	14.06%
<b>TOTAL EQUIPMENT MAINTENANCE</b>	<b>\$8,460.00</b>	<b>\$631.54</b>	<b>\$4,473.15</b>	<b>\$3,986.85</b>	<b>47.13%</b>
<b>GROUP TOTAL BUILDING MAINTENANCE</b>	<b>\$51,121.59</b>	<b>\$3,108.96</b>	<b>\$31,424.41</b>	<b>\$19,697.18</b>	<b>38.53%</b>
<b>INSURANCE</b>					
4441 BLDG. & CONTENTS/GLASS/LIMRICC	\$23,451.56	\$0.00	\$22,649.11	\$802.45	3.42%
4443 DISABILITY (WORKMEN'S COMP)	\$1,827.95	\$0.00	\$2,152.00	-\$324.05	-17.73%
<b>GROUP TOTAL INSURANCE</b>	<b>\$25,279.51</b>	<b>\$0.00</b>	<b>\$24,801.11</b>	<b>\$478.40</b>	<b>1.89%</b>
<b>UTILITIES</b>					
4472 WATER	\$3,000.00	\$167.95	\$1,268.12	\$1,731.88	57.73%
4473 GAS	\$2,000.00	\$0.00	\$0.00	\$2,000.00	100.00%
4474 TELEPHONE/FAX	\$2,369.60	\$193.30	\$1,013.99	\$1,355.61	57.21%
4475 INTERNET/LOCAL AREA NET	\$5,520.60	\$1,269.52	\$3,428.37	\$2,092.23	37.90%
<b>GROUP TOTAL UTILITIES</b>	<b>\$12,890.20</b>	<b>\$1,630.77</b>	<b>\$5,710.48</b>	<b>\$7,179.72</b>	<b>55.70%</b>
<b>SUPPLIES</b>					
<b>OFFICE SUPPLIES</b>					
4511 PUBLIC SERVICES SUPPLIES	\$1,000.00	\$144.16	\$704.10	\$295.90	29.59%
4512 YOUTH & TEEN SERVICES SUPPLIES	\$2,000.00	\$628.30	\$1,128.54	\$871.46	43.57%
4514 BUSINESS OFFICE SUPPLIES	\$3,200.00	\$43.07	\$1,859.74	\$1,340.26	41.88%
4515 TECHNICAL SERVICES SUPPLIES	\$6,000.00	\$753.03	\$2,466.62	\$3,533.38	58.89%
4516 CIRCULATION SUPPLIES	\$3,050.00	\$0.00	\$948.98	\$2,101.02	68.89%
4518 LOCAL HISTORY SUPPLIES	\$500.00	\$0.00	\$0.00	\$500.00	100.00%
4519 HOSPITALITY SUPPLIES	\$1,200.00	\$26.56	\$370.66	\$829.34	69.11%
<b>TOTAL OFFICE SUPPLIES</b>	<b>\$16,950.00</b>	<b>\$1,595.12</b>	<b>\$7,478.64</b>	<b>\$9,471.36</b>	<b>55.88%</b>
<b>JANITORIAL/CLEANING SUPPLIES</b>					
4541 MAINTENANCE/CLEANING SUPPLIES	\$5,350.00	\$576.75	\$3,316.68	\$2,033.32	38.01%
<b>TOTAL JANITORIAL/CLEANINGSUPPLIES</b>	<b>\$5,350.00</b>	<b>\$576.75</b>	<b>\$3,316.68</b>	<b>\$2,033.32</b>	<b>38.01%</b>
<b>MAILING EXPENSES &amp; FEES</b>					
4551 POSTAGE & HANDLING	\$650.00	\$83.24	\$279.10	\$370.90	57.06%
4553 BULK FEES & PERMITS	\$5,670.00	\$800.00	\$2,400.00	\$3,270.00	57.67%
<b>TOTAL OFFICE EXPENSE</b>	<b>\$6,320.00</b>	<b>\$883.24</b>	<b>\$2,679.10</b>	<b>\$3,640.90</b>	<b>57.61%</b>
<b>GROUP TOTAL SUPPLIES</b>	<b>\$28,620.00</b>	<b>\$3,055.11</b>	<b>\$13,474.42</b>	<b>\$15,145.58</b>	<b>52.92%</b>
<b>CAPITAL EXPENSES</b>					
4631 SPECIAL RESERVES REPLENISHMENT	\$195,523.97	\$4,313.42	\$40,935.96	\$154,588.01	79.06%
<b>GROUP TOTAL CAPITAL EXPENSES</b>	<b>\$195,523.97</b>	<b>\$4,313.42</b>	<b>\$40,935.96</b>	<b>\$154,588.01</b>	<b>79.06%</b>



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**GENERAL FUND  
BUDGETARY COMPARISON OF EXPENDITURES  
MONTH ENDING: JUNE 2025**

	<b>BUDGET 2024</b>	<b>CURRENT MONTH</b>	<b>EXPENDITURES Y.T.D.</b>	<b>REMAINING BALANCE</b>	<b>PERCENTAGE REMAINING</b>	
<b>MEDIA - LIBRARY SUPPLIES</b>						
4710A	DATABASES - Adult	\$25,000.00	\$128.00	\$6,392.49	\$18,607.51	74.43%
4710B	DATABASES -Youth	\$4,700.00	\$769.82	\$1,619.82	\$3,080.18	65.54%
4711	PERIODICALS	\$12,000.00	\$0.00	\$901.64	\$11,098.36	92.49%
4714	LARGE PRINT	\$5,250.00	\$399.76	\$1,335.21	\$3,914.79	74.57%
4715	BOOKS - Adult	\$32,900.00	\$2,476.61	\$9,687.21	\$23,212.79	70.56%
4716	BOOKS - Youth	\$33,000.00	\$6,612.06	\$13,218.18	\$19,781.82	59.94%
4717	VIDEOS - Adult	\$4,000.00	\$543.09	\$1,684.56	\$2,315.44	57.89%
4718	VIDEOS - Youth	\$800.00	\$0.00	\$223.41	\$576.59	72.07%
4719	AUDIOBOOKS/PLAYAWAYS - Adult	\$2,000.00	\$266.94	\$648.85	\$1,351.15	67.56%
4720	AUDIOBOOKS/PLAYAWAYS - Youth	\$3,750.00	\$106.14	\$106.14	\$3,643.86	97.17%
4721	SOFTWARE	\$10,188.15	\$120.00	\$6,263.21	\$3,924.94	38.52%
4722	REALIA	\$1,000.00	\$14.83	\$306.02	\$693.98	69.40%
4723A	VIDEO GAMES - Youth	\$1,300.00	\$274.00	\$844.33	\$455.67	35.05%
4724	GADGETS & GIZMOS	\$1,000.00	\$0.00	\$388.91	\$611.09	61.11%
4725A	E-BOOKS - Adult	\$12,000.00	\$1,078.20	\$7,729.78	\$4,270.22	35.59%
4725B	E-AUDIOBOOKS - ADULT	\$14,000.00	\$1,012.80	\$7,621.51	\$6,378.49	45.56%
4726	EBOOKS - Youth	\$3,500.00	\$0.00	\$3,186.83	\$313.17	8.95%
4727	PRESS READER	\$4,196.85	\$0.00	\$0.00	\$4,196.85	100.00%
<b>GROUP TOTAL MEDIA</b>		<b>\$170,585.00</b>	<b>\$13,802.25</b>	<b>\$62,158.10</b>	<b>\$108,426.90</b>	<b>63.56%</b>
<b>MISCELLANEOUS - REIMBURSEMENTS</b>						
4900	MISCELLANEOUS	\$19,094.07	\$1,198.00	\$7,298.77	\$11,795.30	61.77%
4902	PER CAPITA / OTHER GRANTS	\$17,800.30	\$0.00	\$17,800.30	\$0.00	0.00%
4904	FRIENDS - BOOK SALES	\$11,000.00	\$5,093.15	\$10,812.25	\$187.75	1.71%
4906a	RESTRICTED DONATIONS	\$1,000.00	\$246.39	\$1,114.93	-\$114.93	-11.49%
<b>GROUP TOTAL MISCELLANEOUS REIMBURSEMENTS</b>		<b>\$48,894.37</b>	<b>\$6,537.54</b>	<b>\$37,026.25</b>	<b>\$11,868.12</b>	<b>24.27%</b>
<b>SPECIAL RESERVE PROJECTS</b>						
7001	SPECIAL RESERVE - PROJECTS	\$58,711.00	\$16,336.01	\$57,225.80	\$1,485.20	2.53%
<b>GROUP TOTAL SPECIAL RESERVES - PROJECTS</b>		<b>\$58,711.00</b>	<b>\$16,336.01</b>	<b>\$57,225.80</b>	<b>\$1,485.20</b>	<b>2.53%</b>
<b>TOTAL EXPENDITURES</b>		<b>\$2,123,870.08</b>	<b>\$173,389.79</b>	<b>\$1,013,730.34</b>	<b>\$1,110,139.74</b>	<b>52.27%</b>



**PALOS HEIGHTS  
PUBLIC LIBRARY**

**GENERAL FUND - EXPENDITURE SUMMARY  
CHECKS FOR BOARD APPROVAL  
MONTH ENDING: JUNE 2025**

Type	Date	Num	Memo	Amount
<b>Adducci Vega Financial Group, LLC</b>				
6/13/2025 Check	6098	05 May Reconciliation Invoice 202062620	4365 Accountant	\$365.00
<b>Total for Adducci Vega Financial Group, LLC</b>				<b>\$365.00</b>
<b>Amazon</b>				
6/3/2025 Expense	AMAZON PORTAL	11KN-VGJ3-7HDY	4511 Public Services - Supplies	\$12.95
6/3/2025 Expense	AMAZON PORTAL	11NV1-VGWH-DD94 May Supplies	4512 Youth & Teen - Supplies	\$86.94
6/3/2025 Expense	AMAZON PORTAL	147Q-11RF-D646 Fab Lab	4904 Reimb. - Friends Book Sales	\$97.73
6/3/2025 Expense	AMAZON PORTAL	1XVH-FT7G-CV93 Clock Meeting Room	4514 Business Office - Supplies	\$43.07
6/3/2025 Expense	AMAZON PORTAL	1TXF-W66D-FFWR SRP Babies	4451 Youth & Teen Programming	\$264.15
6/5/2025 Expense	AMAZON PORTAL	1K3W-XM36-7XT1 Parade Candy	4454 General Programming	\$189.90
6/5/2025 Expense	AMAZON PORTAL	1PQJ-HM66-GYDF SR prizes	4904 Reimb. - Friends Book Sales	\$823.97
6/5/2025 Expense	AMAZON PORTAL	1CCK-PPJY-GK97 Studio Controller	4353 Administrator	\$129.99
6/9/2025 Expense	AMAZON PORTAL	1H39-KJ3F-WDHJ Hand sanitizer	4541 Maintenance/Cleaning Supplies	\$40.80
6/10/2025 Expense	AMAZON PORTAL	14TV-HQGC-PNVH Mop	4541 Maintenance/Cleaning Supplies	\$37.99
6/10/2025 Expense	AMAZON PORTAL	14TV-HQGC-PNVH Mop refill	4541 Maintenance/Cleaning Supplies	\$19.99
6/10/2025 Expense	AMAZON PORTAL	14TV-HQGC-PNVH Hand sanitizer	4541 Maintenance/Cleaning Supplies	\$25.33
6/10/2025 Expense	AMAZON PORTAL	19TM-MGNV-QVQ6 SRP	4904 Reimb. - Friends Book Sales	\$134.90
6/10/2025 Expense	AMAZON PORTAL	1DMV-YH4T-W9RT Travel Kits	4451 Youth & Teen Programming	\$114.05
6/10/2025 Expense	AMAZON PORTAL	137W-3KT4-XDDQ Travel Kits	4451 Youth & Teen Programming	\$13.29
6/10/2025 Expense	AMAZON PORTAL	17FV-KQX3-QJHX	4515 Technical Services - Supplies	\$53.43
6/10/2025 Expense	AMAZON PORTAL	1QNC-GV9L-RVWH Burns for Kanapackis	4906a Reimb. - Restricted Donations	\$93.93
6/13/2025 Expense	AMAZON PORTAL	1HVR-4QT1-RYCN Glowforge Main Filter	4904 Reimb. - Friends Book Sales	\$208.05
6/13/2025 Expense	AMAZON PORTAL	1HVR-4QT1-RYCN Glowforge Pre Filter	4904 Reimb. - Friends Book Sales	\$93.50
6/13/2025 Expense	AMAZON PORTAL	1CV4-43XT-TG7R	4541 Maintenance/Cleaning Supplies	\$41.49
6/13/2025 Expense	AMAZON PORTAL	1CV4-43XT-TG7R	4541 Maintenance/Cleaning Supplies	\$83.58
6/17/2025 Expense	AMAZON PORTAL	119X-Y9TK-VYXV Wastebaskets	4511 Public Services - Supplies	\$58.00
6/17/2025 Expense	AMAZON PORTAL	119X-Y9TK-VYXV Bookmarks/glue	4511 Public Services - Supplies	\$11.28
6/17/2025 Expense	AMAZON PORTAL	119X-Y9TK-VYXV Spices	4511 Public Services - Supplies	\$45.94
6/17/2025 Expense	AMAZON PORTAL	1DF4-KN1V-PFV3 Tonies	4720 Audiobooks/Playaways - Youth	\$106.14
6/26/2025 Expense	AMAZON PORTAL	1XCP-1XJR-RYCF Video Games Jun25	4723B Video Games - Youth	\$274.00
6/30/2025 Expense	AMAZON PORTAL	1NJM-QXHU-QMMY (1) CS 16 PACKS MULTIFOLD TOWELS	4541 Maintenance/Cleaning Supplies	\$40.15
6/30/2025 Expense	AMAZON PORTAL	19D7-NFFY6-QFF1L (6) 12 DOUBLE ROLLS TOILET PAPER	4541 Maintenance/Cleaning Supplies	\$49.25
6/30/2025 Expense	AMAZON PORTAL	161Q-CNNK-XDJ7 TP LINK TEMP SENSOR HUMIDITY SENSOR	7001 Special Reserves Projects	\$82.46
6/30/2025 Expense	AMAZON PORTAL	13NL-XVGT-DP1N - 4451 Programming Supplies	4451 Youth & Teen Programming	\$34.04
6/30/2025 Expense	AMAZON PORTAL	1TGD-VM6Q-6YV1 - 4512 June Supplies	4512 Youth & Teen - Supplies	\$287.41
6/30/2025 Expense	AMAZON PORTAL	1PGX-CWPT-FFQNJ - 4451 Summer Reading	4451 Youth & Teen Programming	\$450.31
6/13/2025 Expense	AMAZON PORTAL	1HCM-NQHW-XC9C Tech Supplies	4515 Technical Services - Supplies	\$19.44
6/13/2025 Expense	AMAZON PORTAL	13QK-G1J6-PCGV Chair Mats	4512 Youth & Teen - Supplies	\$62.02
6/13/2025 Expense	AMAZON PORTAL	1CHN-GH46-DXMD	4511 Public Services - Supplies	\$15.99
<b>Total for Amazon</b>				<b>\$4,145.46</b>
<b>Anderson Pest Solutions</b>				
6/5/2025 Check	6089	Invoice 78884038	4431 Pest Control	\$68.79
<b>Total for Anderson Pest Solutions</b>				<b>\$68.79</b>
<b>Art Excursions, Inc.</b>				
6/27/2025 Check	6109	7.8.25 Story of Impressionism	4452 Public Services Programming	\$360.00
<b>Total for Art Excursions, Inc.</b>				<b>\$360.00</b>
<b>At&amp;T - Fiber Line</b>				
6/27/2025 Check	6108	8966661015	4475 Internet	\$610.50
6/27/2025 Check	6108	7218421010	4475 Internet	\$659.02
<b>Total for At&amp;T - Fiber Line</b>				<b>\$1,269.52</b>
<b>Baker &amp; Taylor L5346512 Youth Books</b>				
6/2/2025 Expense	BT PORTAL	VOID BT PORTAL ISSUE	4716 Books - Youth	\$0.00
6/2/2025 Expense	BT PORTAL	VOID BT PORTAL ISSUE	4515 Technical Services - Supplies	\$0.00
6/2/2025 Expense	BT PORTAL	VOID BT PORTAL ISSUE	4716 Books - Youth	\$0.00
6/2/2025 Expense	BT PORTAL	VOID BT PORTAL ISSUE	4716 Books - Youth	\$0.00
6/2/2025 Expense	BT PORTAL	VOID BT PORTAL ISSUE	4716 Books - Youth	\$0.00
<b>Total for Baker &amp; Taylor L5346512 Youth Books</b>				<b>\$0.00</b>
<b>Becky Brillon</b>				
6/2/2025 Check	23113	6.17.25 War in my kitchen	4452 Public Services Programming	\$250.00
<b>Total for Becky Brillon</b>				<b>\$250.00</b>
<b>Bokeum Moon</b>				
6/2/2025 Check	23116	6.26.25 Watercolor Donuts	4451 Youth & Teen Programming	\$375.00
<b>Total for Bokeum Moon</b>				<b>\$375.00</b>
<b>Book Page</b>				
6/9/2025 Check	6092	Book Page Print 12 shipments	4461 Public Relations	\$756.00
<b>Total for Book Page</b>				<b>\$756.00</b>



**PALOS HEIGHTS  
PUBLIC LIBRARY**

**GENERAL FUND - EXPENDITURE SUMMARY  
CHECKS FOR BOARD APPROVAL  
MONTH ENDING: JUNE 2025**

Type	Date	Num	Memo	Amount
<b>Building Technology Consultants, Inc.</b>				
6/5/2025 Check	6090	Water Testing Window Envelope	7001 Special Reserves Projects	\$14,829.80
<b>Total for Building Technology Consultants, Inc.</b>				<b>\$14,829.80</b>
<b>Cash</b>				
6/5/2025 Check	23118	18 Lunch stipend summer reading kick off party 5.31.25	4454 General Programming	\$180.00
<b>Total for Cash</b>				<b>\$180.00</b>
<b>Children's Plus Inc.</b>				
6/4/2025 Check	6085	260863	4716 Books - Youth	\$238.50
6/4/2025 Check	6085	260908	4716 Books - Youth	\$6,265.48
6/27/2025 Check	6106	262205	4716 Books - Youth	\$53.90
<b>Total for Children's Plus Inc.</b>				<b>\$6,557.88</b>
<b>Chris Fascione</b>				
6/2/2025 Check	23115	6.6.25 Juggling Funny Stories	4451 Youth & Teen Programming	\$400.00
<b>Total for Chris Fascione</b>				<b>\$400.00</b>
<b>CIT</b>				
6/9/2025 Check	6093	Invoice 47211751	4531 Copier	\$631.54
<b>Total for CIT</b>				<b>\$631.54</b>
<b>City Of Palos Heights IMRF</b>				
6/30/2025 Check	23124	06 June Payment	4331 IMRF III. Muni. Ret. Fund	\$6,297.62
6/30/2025 Check	23124	06 June Payment	2053 FT- Employee Contribution IMRF	\$2,642.60
6/30/2025 Check	23124	06 June Payment	2054 PT -Employee Contribution IMRF	\$243.30
6/30/2025 Check	23124	06 June Payment	2055 Employee Paid Vol. IMRF	\$1,440.40
<b>Total for City Of Palos Heights IMRF</b>				<b>\$10,623.92</b>
<b>City of Palos Hts. - Water Bill</b>				
6/17/2025 Check	6103	Monthly bill	4472 Water	\$167.95
<b>Total for City of Palos Hts. - Water Bill</b>				<b>\$167.95</b>
<b>ComEd</b>				
6/30/2025 Check	6117	Billing through 6.4.25	4631 Contingency / Special Reserves Replenishment	\$3,043.90
6/27/2025 Expense	6105	Monthly Bill	4900A REIMBURSEMENTS	\$1,269.52
<b>Total for ComEd</b>				<b>\$4,313.42</b>
<b>Cosmopolitan Building Services</b>				
6/9/2025 Check	6094	06 June 25 Invoice 6649	4416 Maintenance	\$2,722.50
<b>Total for Cosmopolitan Building Services</b>				<b>\$2,722.50</b>
<b>Demco</b>				
6/9/2025 Check	6095	Invoice 7655818	4512 Youth & Teen - Supplies	\$191.93
6/17/2025 Check	6104	Invoice 7659929	4515 Technical Services - Supplies	\$326.84
6/27/2025 Check	6113	Invoice 7663275	4515 Technical Services - Supplies	\$154.54
<b>Total for Demco</b>				<b>\$673.31</b>
<b>Desueno Dance, LLC</b>				
6/2/2025 Check	23114	6.24.25 Line Dancing	4904 Reimb. - Friends Book Sales	\$250.00
<b>Total for Desueno Dance, LLC</b>				<b>\$250.00</b>
<b>Grasso Graphics</b>				
6/27/2025 Check	6115	July/Aug Newsletters	4424 Newsletter Printing	\$3,196.55
<b>Total for Grasso Graphics</b>				<b>\$3,196.55</b>
<b>GT Mechanical</b>				
6/27/2025 Expense	ACH GT	23009078 Chiller not cooling	7001 Special Reserves Projects	\$626.25
<b>Total for GT Mechanical</b>				<b>\$626.25</b>
<b>HR Source</b>				
6/4/2025 Check	6088	Membership dues	4351 Membership Fees	\$1,320.00
<b>Total for HR Source</b>				<b>\$1,320.00</b>
<b>Illinois Library Association</b>				
6/27/2025 Check	6112	Invoice 311630 IL Library Presents	4452 Public Services Programming	\$600.00
<b>Total for Illinois Library Association</b>				<b>\$600.00</b>
<b>Illinois Office of the State Fire Marshal</b>				
6/27/2025 Check	6110	Boiler inspection	4434 Building Repairs	\$210.00
<b>Total for Illinois Office of the State Fire Marshal</b>				<b>\$210.00</b>
<b>Independent Construction Services</b>				
6/9/2025 Check	6096	Invoice 1583	7001 Special Reserves Projects	\$797.50
<b>Total for Independent Construction Services</b>				<b>\$797.50</b>
<b>Ingram</b>				
6/4/2025 Check	6086	05 May Invoices	4714 Large Print Books	\$395.71
6/4/2025 Check	6086	05 May Invoices	4715 Books - Adult	\$2,447.02
6/4/2025 Check	6086	05 May Invoices	4716 Books - Youth	\$53.56
6/4/2025 Check	6086	05 May Pre processing large print	4515 Technical Services - Supplies	\$6.93
6/4/2025 Check	6086	05 May Pre processing adult books	4515 Technical Services - Supplies	\$96.03
6/4/2025 Check	6086	05 May Pre processing youth books	4515 Technical Services - Supplies	\$2.97



**PALOS HEIGHTS  
PUBLIC LIBRARY**

**GENERAL FUND - EXPENDITURE SUMMARY  
CHECKS FOR BOARD APPROVAL  
MONTH ENDING: JUNE 2025**

Type	Date	Num	Memo	Amount
<b>Ingram (con't)</b>				
6/4/2025	Check	6086	05 May Shipping	4714 Large Print Books \$4.05
6/4/2025	Check	6086	05 May Shipping	4715 Books - Adult \$29.59
6/4/2025	Check	6086	05 May Shipping	4716 Books - Youth \$0.62
6/4/2025	Check	6086	YTS Koronkowski	4906a Reimb. - Restricted Donations \$150.72
6/4/2025	Check	6086	Pre processing Koronkowski	4515 Technical Services - Supplies \$13.86
6/4/2025	Check	6086	YTS Koronkowski Shipping	4906a Reimb. - Restricted Donations \$1.74
<b>Total for Ingram</b>				<b>\$3,202.80</b>
<b>John Kokoris</b>				
6/25/2025	Check	23122	7.29.25 Discover Northern IL & Driftless Wisc.	4452 Public Services Programming \$300.00
<b>Total for John Kokoris</b>				<b>\$300.00</b>
<b>JR Midwest Irrigation Co.</b>				
6/3/2025	Check	6083	Invoice 1637	4436 Lawn Maintenance \$120.00
6/3/2025	Check	6083	Zone replacement valves/heads	4436 Lawn Maintenance \$457.00
<b>Total for JR Midwest Irrigation Co.</b>				<b>\$577.00</b>
<b>Katie Kostner</b>				
6/25/2025	Check	23121	7.22.25 Evening of music	4452 Public Services Programming \$400.00
<b>Total for Katie Kostner</b>				<b>\$400.00</b>
<b>Klein, Thorpe And Jenkins</b>				
6/16/2025	Check	6102	Services through 5.31.25	4362 Legal Fees \$539.00
<b>Total for Klein, Thorpe And Jenkins</b>				<b>\$539.00</b>
<b>Libraries First</b>				
6/27/2025	Check	6114	Museum Adventure Pass 2025 add on	4710a Databases (Adult) \$128.00
<b>Total for Libraries First</b>				<b>\$128.00</b>
<b>LIMRiCC-Employees</b>				
6/6/2025	Expense	ACH LIM	Retiree Reimb. for Medical Coverage	4900 Miscellaneous - Reimbursements \$1,198.00
6/6/2025	Expense	ACH LIM	Employee Paid Benefits	2050 Employee Paid LIMRiCC \$678.49
6/6/2025	Expense	ACH LIM	06 June 25	4333 Insurance \$13,227.20
<b>Total for LIMRiCC-Employees</b>				<b>\$15,103.69</b>
<b>Maddox, Susan</b>				
6/2/2025	Check	23110	6.3.25 Level up Cuisine	4452 Public Services Programming \$375.00
<b>Total for Maddox, Susan</b>				<b>\$375.00</b>
<b>M. DiFoggio Plumbing Co. Inc.</b>				
6/6/2025	Check	6091	Invoice 3605 2nd Fl water fountain leak	4434 Building Repairs \$665.00
<b>Total for M. DiFoggio Plumbing Co. Inc.</b>				<b>\$665.00</b>
<b>Midwest Tape - 19730</b>				
6/4/2025	Check	6087	05 May Invoices	4717 Videos - Adult \$543.09
6/4/2025	Check	6087	05 May Invoices	4719 Audiobooks - Adult \$266.94
6/4/2025	Check	6087	05 May pre processing 4717	4515 Technical Services - Supplies \$61.05
6/4/2025	Check	6087	05 May pre processing 4719	4515 Technical Services - Supplies \$17.94
<b>Total for Midwest Tape - 19730</b>				<b>\$889.02</b>
<b>Motion Picture Licensing Corporation</b>				
6/3/2025	Check	6082	MPLC Umbrella 8/1/25 to 7/31.26	4452 Public Services Programming \$138.74
6/3/2025	Check	6082	MPLC Umbrella 8/1/25 to 7/31.26	4451 Youth & Teen Programming \$138.73
<b>Total for Motion Picture Licensing Corporation</b>				<b>\$277.47</b>
<b>Old National Bank - MasterCard</b>				
6/5/2025	Expense	MasterCard	Disney Plus Monthly Fee	4451 Youth & Teen Programming \$10.99
6/5/2025	Expense	MasterCard	SIP, Google Fi	4474 Telephone/FAX \$115.80
6/5/2025	Expense	MasterCard	OCLC	4551 Postage & Handling \$24.84
6/5/2025	Expense	MasterCard	Duo	4721 Software \$120.00
6/5/2025	Expense	MasterCard	Light Table split with YTS	4904 Reimb. - Friends Book Sales \$2,300.00
6/5/2025	Expense	MasterCard	Fan Con Rentals	4904 Reimb. - Friends Book Sales \$1,185.00
6/5/2025	Expense	MasterCard	Directors meeting refreshments	4519 Hospitality - Supplies \$26.56
6/5/2025	Expense	MasterCard	Stamps	4551 Postage & Handling \$58.40
6/5/2025	Expense	MasterCard	50 pack anchors	4722 Realia \$14.83
6/5/2025	Expense	MasterCard	12.2.25 Dep painting party	4451 Youth & Teen Programming \$206.00
6/5/2025	Expense	MasterCard	Kodo Light Table split with FOTL	4451 Youth & Teen Programming \$1,085.30
<b>Total for Old National Bank - MasterCard</b>				<b>\$5,147.72</b>
<b>Otis Elevator</b>				
6/17/2025	Expense		Invoice 25156257	4416 Maintenance \$193.82
<b>Total for Otis Elevator</b>				<b>\$193.82</b>
<b>OverDrive, Inc.</b>				
6/16/2025	Check	6100	01658MA25170718	4725A E-Books - Adult \$147.49
6/16/2025	Check	6100	01658CO25187694	4725B E-Audiobooks - Adult \$880.31
6/16/2025	Check	6100	01658MA25170720	4725B E-Audiobooks - Adult \$84.99
6/16/2025	Check	6100	01658MA25170719	4725B E-Audiobooks - Adult \$47.50
6/27/2025	Check	6107	01658CO25188756	4725A E-Books - Adult \$930.71
<b>Total for OverDrive, Inc.</b>				<b>\$2,091.00</b>



**PALOS HEIGHTS  
PUBLIC LIBRARY**

**GENERAL FUND - EXPENDITURE SUMMARY  
CHECKS FOR BOARD APPROVAL  
MONTH ENDING: JUNE 2025**

Type	Date	Num	Memo	Amount
Paylocity Payroll Billing				
6/13/2025	Expense	EFT	Check date 6.13.25	4412 Payroll Services \$81.67
6/27/2025	Expense	PAYLOCITY	Check date 6.27.25	4412 Payroll Services \$183.73
<b>Total for Paylocity Payroll Billing</b>				<b>\$265.40</b>
Paylocity Payroll Net				
6/13/2025	Expense	EFT	Check date 6.13.25	4311 Salaried Employees \$20,551.24
6/13/2025	Expense	EFT	Check date 6.13.25	4312 Hourly Employees \$7,509.01
6/13/2025	Expense	EFT	EN homebound deliveries June	4356 Mileage Reimbursement \$22.89
6/13/2025	Expense	EFT	CE Etsy file download	4451 Youth & Teen Programming \$2.99
6/27/2025	Expense	PAYLOCITY	Check date 6.27.25	4311 Salaried Employees \$21,065.13
6/27/2025	Expense	PAYLOCITY	Check date 6.27.25	4312 Hourly Employees \$6,850.62
6/27/2025	Expense	PAYLOCITY	EN homebound deliveries	4356 Mileage Reimbursement \$13.23
6/27/2025	Expense	PAYLOCITY	BS Mileage Meetings	4356 Mileage Reimbursement \$44.66
6/27/2025	Expense	PAYLOCITY	LR Mileage Meetings	4356 Mileage Reimbursement \$26.32
<b>Total for Paylocity Payroll Net</b>				<b>\$56,086.09</b>
Paylocity Payroll Taxes				
6/13/2025	Expense	EFT	Check date 6.13.25	4311 Salaried Employees \$6,090.85
6/13/2025	Expense	EFT	Check date 6.13.25	4332 FICA Social Security \$2,890.87
6/13/2025	Expense	EFT	Check date 6.13.25	4312 Hourly Employees \$1,474.94
6/27/2025	Expense	PAYLOCITY	Check date 6.27.25	4311 Salaried Employees \$6,255.45
6/27/2025	Expense	PAYLOCITY	Check date 6.27.25	4332 FICA Social Security \$2,884.43
6/27/2025	Expense	PAYLOCITY	Check date 6.27.25	4312 Hourly Employees \$1,370.73
<b>Total for Paylocity Payroll Taxes</b>				<b>\$20,967.27</b>
Peerless Network, Inc				
6/16/2025	Check	6101	Invoice 77370	4474 Telephone/FAX \$77.50
<b>Total for Peerless Network, Inc</b>				<b>\$77.50</b>
Quality Alarm System, Inc.				
6/10/2025	Check	6097	Invoice 157377 Alarm Services July-Sept	4414 Alarm \$744.00
<b>Total for Quality Alarm System, Inc.</b>				<b>\$744.00</b>
Roy Erikson Outdoor Maintenance				
6/3/2025	Check	6084	Invoice 07-43642	4436 Lawn Maintenance \$956.63
<b>Total for Roy Erikson Outdoor Maintenance</b>				<b>\$956.63</b>
Rudolf, Dave				
6/2/2025	Check	23111	6.10.25 British Re-Invasion Concert	4452 Public Services Programming \$500.00
<b>Total for Rudolf, Dave</b>				<b>\$500.00</b>
Stancov, Marija708-446-1304				
6/2/2025	Check	23112	6.12.25 Art of Junk Journaling	4452 Public Services Programming \$360.00
<b>Total for Stancov, Marija708-446-1304</b>				<b>\$360.00</b>
Talewise				
6/2/2025	Check	23117	6.27.25 Science Heroes Adventure of the missing color.	4451 Youth & Teen Programming \$400.00
<b>Total for Talewise</b>				<b>\$400.00</b>
The Soft Play Life LLC				
6/25/2025	Expense	Pay Pal	9.5.25 Community Bundle Soft Play	4451 Youth & Teen Programming \$300.00
<b>Total for The Soft Play Life LLC</b>				<b>\$300.00</b>
Truty, Marcin				
6/4/2025	Expense	ACH MT	05 May IT Services 25-05	4418 Technology \$5,120.00
<b>Total for Truty, Marcin</b>				<b>\$5,120.00</b>
U.S. Post Office				
6/17/2025	Check	23119	Newsletter postage	4553 Bulk Fees & Permits \$800.00
<b>Total for U.S. Post Office</b>				<b>\$800.00</b>
Warehouse Direct				
6/13/2025	Check	6099	(1) Large Liner	4541 Maintenance/Cleaning Supplies \$47.18
6/13/2025	Check	6099	(1) Sm Liner	4541 Maintenance/Cleaning Supplies \$32.21
6/30/2025	Check	6116	(2) Large Liner	4541 Maintenance/Cleaning Supplies \$94.36
6/30/2025	Check	6116	(2) Sm Liner	4541 Maintenance/Cleaning Supplies \$64.42
<b>Total for Warehouse Direct</b>				<b>\$238.17</b>
Wildbird Shack				
6/25/2025	Check	23123	7.10.25 Owls of Illinois	4452 Public Services Programming \$225.00
<b>Total for Wildbird Shack</b>				<b>\$225.00</b>
World Book, Inc.				
6/27/2025	Check	6111	Online Advance Diff pkg Libra	4710b Databases (Youth) \$579.97
6/27/2025	Check	6111	Online Early Learning Library	4710b Databases (Youth) \$189.85
<b>Total for World Book, Inc.</b>				<b>\$769.82</b>
<b>TOTAL CHECKS FOR BOARD APPROVAL</b>				<b>\$173,389.79</b>



**PALOS HEIGHTS  
PUBLIC LIBRARY**

**SCHEDULE OF FUND BALANCES  
BY FINANCIAL INSTITUTION  
June 30, 2025**

ACCOUNT	GENERAL FUND				SPECIAL RESERVES FUND		TOTAL FUND BALANCE
	OLD NATIONAL BANK CHECKING	OLD NATIONAL BANK MONEY MARKET	ILLINOIS FUNDS MONEY MARKET	PETTY CASH	OLD NATIONAL BANK BUILDING CONSTRUCTION CHECKING	OLD NATIONAL BANK MONEY MARKET	
BEGINNING BALANCE	\$13,711.09	\$979,168.29	\$1,147.72	\$200.00	\$572.09	\$2,592.71	\$997,391.90
WITHDRAWALS	(\$173,389.79)						(\$173,389.79)
TRANSFERS	\$50,000.00	(\$50,000.00)					\$0.00
	\$60,000.00	(\$60,000.00)					
	\$70,000.00	(\$70,000.00)					
DEPOSITS	\$1,198.00	\$5,152.75					\$9,578.32
	\$100.00						
	\$200.00						
	\$522.00						
	\$532.45						
	\$248.86						
	\$1,450.91						
	\$173.35						
ADJUSTMENTS							
INTEREST EARNED	\$0.79	\$2,707.09	\$4.20	N/A	N/A	\$1.96	\$2,714.04
ENDING BALANCE	\$24,747.66	\$807,028.13	\$1,151.92	\$200.00	\$572.09	\$2,594.67	\$836,294.47
TOTALS	\$833,127.71 GENERAL FUND				\$3,166.76 SPECIAL RESERVES FUND		\$836,294.47 TOTAL FUND BALANCE
INTEREST RATES	0.02%	3.820%	4.428%	N/A	N/A	0.920%	

TOTAL FUND BALANCE MONTH ENDING: JUNE 30, 2025

\$836,294.47