



PALOS HEIGHTS
PUBLIC LIBRARY

BOARD MOTIONS APPROVED
January 18, 2024

		AMOUNT	PAGE(s)
MOTION TO APPROVE GENERAL FUND BILL LIST FOR THE MONTH OF:	November	\$201,905.09	6.1 to 6.8
MOTION TO APPROVE SPECIAL RESERVES FUND BILL LIST FOR THE MONTH OF:			
MOTION TO APPROVE TREASURER'S REPORT FOR THE MONTH ENDING:	11/30/2023	N/A	1
MOTION TO APPROVE GENERAL FUND BILL LIST FOR THE MONTH OF:	December	\$391,252.77	6.1 to 6.6
MOTION TO APPROVE SPECIAL RESERVES FUND BILL LIST FOR THE MONTH OF:			
MOTION TO APPROVE TREASURER'S REPORT FOR THE MONTH ENDING:	12/31/2023	N/A	1



	GENERAL	SPECIAL RESERVE	TOTAL
REVENUES			
PROPERTY TAXES	\$379,663.75		\$379,663.75
CORPORATE REPLACEMENT TAX	\$0.00		\$0.00
DIRECT REVENUES			
FRONT DESK			
» Fines/Lost/Damaged	\$242.62		\$242.62
» Non Resident Cards	\$302.19		\$302.19
» Miscellaneous	\$346.52		\$346.52
COPIER	\$451.48		\$451.48
GRANTS	\$0.00		\$0.00
INTEREST	\$424.84	\$2.62	\$427.46
MISCELLANEOUS REIMBURSEMENTS			
» Book Sale	\$567.75		\$567.75
» Miscellaneous	\$251,237.02		\$251,237.02
DONATIONS/GIFTS			\$0.00
» Restricted	\$150.00		\$150.00
» Annual Fundraising	\$807.14		\$807.14
» Planned Giving (Trusts/Wills)	\$0.00		\$0.00
TOTAL REVENUES	\$634,193.31	\$2.62	\$634,195.93
EXPENDITURES			
PERSONNEL SERVICES			
» Operational Salaries	\$107,412.69		\$107,412.69
» Employee Benefits	\$23,982.34		\$23,982.34
» Staff & Board Development	\$467.80		\$467.80
CONTRACTUAL SERVICES	\$11,146.98		\$11,146.98
BUILDING MAINTENANCE	\$5,996.94		\$5,996.94
INSURANCE	\$0.00		\$0.00
UTILITIES	\$1,174.13		\$1,174.13
SUPPLIES	\$3,597.83		\$3,597.83
CAPITAL EXPENSES	\$14,620.71		\$14,620.71
MEDIA	\$20,888.93		\$20,888.93
REIMBURSEMENTS	\$1,288.69		\$1,288.69
SR PROJECTS	\$11,328.05		\$11,328.05
TOTAL EXPENDITURES	\$201,905.09	\$0.00	\$201,905.09
REVENUES OVER EXPENDITURES			
EXCESS (DIFICIENCY)	\$432,288.22	\$2.62	\$432,290.84
OTHER FINANCING SOURCES (USES)			
**Tansfer in	\$215.00	\$0.00	\$215.00
**Transfer out	\$0.00	\$0.00	\$0.00
**Adjustments	\$0.00		\$0.00
TOTAL OTHER FINANCING SOURCES	\$215.00	\$0.00	\$215.00
NET CHANGE IN FUND BALANCES	\$432,503.22	\$2.62	\$432,505.84
FUND BALANCES, BEGINNING OF MONTH	\$126,581.62	\$3,118.90	\$129,700.52
END OF MONTH	\$559,084.84	\$3,121.52	\$562,206.36



PALOS HEIGHTS PUBLIC LIBRARY

GENERAL FUND BUDGETARY COMPARISON SCHEDULE YTD THROUGH NOVEMBER 30, 2023

	BUDGETED AMOUNTS		Actual	Variance	Balance
	Original	Final		With Final Budget	%
REVENUES					
PROPERTY TAXES	\$2,437,109.03	\$2,437,109.03	\$1,670,282.11	\$766,826.92	68.54%
CORPORATE REPLACEMENT TAX	\$12,000.00	\$12,000.00	\$29,946.67	-\$17,946.67	249.56%
DIRECT REVENUES					
FRONT DESK					
Fines/Lost/Damaged	\$2,500.00	\$2,500.00	\$2,302.32	\$197.68	92.09%
Cards - Non Resident Only	\$1,800.00	\$1,800.00	\$1,003.25	\$796.75	55.74%
Miscellaneous	\$2,200.00	\$2,200.00	\$3,077.68	-\$877.68	139.89%
COPIER	\$4,000.00	\$4,000.00	\$4,112.63	-\$112.63	102.82%
GRANTS	\$17,800.30	\$17,800.30	\$17,800.30	\$0.00	100.00%
INTEREST	\$3,115.00	\$3,115.00	\$5,597.33	-\$2,482.33	179.69%
MISCELLANEOUS REIMBURSEMENTS					
Book Sale	\$11,000.00	\$11,000.00	\$12,689.01	-\$1,689.01	115.35%
Miscellaneous	\$5,000.00	\$5,000.00	\$260,482.43	-\$255,482.43	5209.65%
DONATIONS / GIFTS					
Restricted	\$1,000.00	\$1,000.00	\$670.00	\$330.00	67.00%
Annual Fundraising	\$15,000.00	\$15,000.00	\$17,479.20	-\$2,479.20	116.53%
Planned Giving	\$15,000.00	\$15,000.00	\$84,851.12	-\$69,851.12	0.00%
TOTAL REVENUES	\$2,527,524.33	\$2,527,524.33	\$2,110,294.05	\$417,230.28	83.49%
PERSONNEL SERVICES					
Operational Salaries	\$925,004.53	\$925,004.53	\$853,353.76	-\$71,650.77	-7.75%
Employee Benefits	\$269,144.00	\$269,144.00	\$244,892.70	-\$24,251.30	-9.01%
Staff & Board Development	\$10,500.00	\$10,500.00	\$6,774.04	-\$3,725.96	-35.49%
CONTRACTUAL SERVICES	\$180,400.05	\$180,400.05	\$161,518.61	-\$18,881.44	-10.47%
BUILDING MAINTENANCE	\$43,539.20	\$43,539.20	\$41,427.30	-\$2,111.90	-4.85%
INSURANCE	\$24,222.00	\$24,222.00	\$21,035.05	-\$3,186.95	-13.16%
UTILITIES	\$13,750.00	\$13,750.00	\$9,884.16	-\$3,865.84	-28.12%
SUPPLIES	\$25,638.25	\$25,638.25	\$23,897.54	-\$1,740.71	-6.79%
CAPITAL EXPENSES	\$778,000.00	\$778,000.00	\$582,969.40	-\$195,030.60	-25.07%
MEDIA	\$175,815.00	\$175,815.00	\$149,366.73	-\$26,448.27	-15.04%
REIMBURSEMENTS	\$34,800.30	\$34,800.30	\$29,521.50	-\$5,278.80	-15.17%
SR PROJECTS	\$46,711.00	\$46,711.00	\$32,504.72	-\$14,206.28	-30.41%
TOTAL EXPENDITURES	\$2,527,524.33	\$2,527,524.33	\$2,157,145.51	-\$370,378.82	-14.65%
REVENUES OVER EXPENDITURES - EXCESS (DEFICIENCY)	\$0.00	\$0.00	-\$46,851.46	\$46,851.46	
OTHER FINANCING USES					
Transfer In			\$0.00		
Transfer Out (Special Reserve Transfer)			\$0.00		
TOTAL OTHER FINANCING USES			\$0.00		
NET CHANGE IN FUND BALANCE			-\$46,851.46		
FUND BALANCE					
BEGINNING OF YEAR			\$603,369.11		
YTD MONTH ENDING			\$556,517.65		
			-\$734,050.69		



PALOS HEIGHTS PUBLIC LIBRARY

GENERAL FUND

BUDGETARY COMPARISON OF EXPENDITURES YTD THROUGH THE MONTH OF NOVEMBER 2023

		BUDGET 2023	CURRENT MONTH	EXPENDITURES Y.T.D.	REMAINING BALANCE	PERCENTAGE REMAINING
PERSONNEL SERVICES						
OPERATIONAL SALARIES						
4311	SALARIED EMPLOYEES	\$727,971.95	\$80,463.85	\$668,069.32	\$59,902.63	8.23%
4312	HOURLY EMPLOYEES	\$191,532.58	\$22,411.19	\$180,071.79	\$11,460.79	5.98%
4313	ADDITIONAL COMPENSATION	\$5,500.00	\$4,537.65	\$5,212.65	\$287.35	5.22%
TOTAL OPERATIONAL SALARIES		\$925,004.53	\$107,412.69	\$853,353.76	\$71,650.77	7.75%
EMPLOYEE BENEFITS						
4331	ILL. MUNI. RETIREMENT FUND	\$68,192.80	\$5,344.26	\$60,987.21	\$7,205.59	10.57%
4332	SOCIAL SECURITY - FICA	\$70,342.10	\$7,885.88	\$63,748.80	\$6,593.30	9.37%
4333	INSURANCE	\$129,609.10	\$10,752.20	\$119,275.45	\$10,333.65	7.97%
4334	CLOTHING	\$1,000.00	\$0.00	\$881.24	\$118.76	11.88%
TOTAL EMPLOYEE BENEFITS		\$269,144.00	\$23,982.34	\$244,892.70	\$24,251.30	9.01%
STAFF & BOARD DEVELOPMENT						
4351	MEMBERSHIP FEES	\$2,200.00	\$0.00	\$1,409.00	\$791.00	35.95%
4352	BOARD DEVELOPMENT	\$800.00	\$0.00	\$30.00	\$770.00	96.25%
4353	ADMINISTRATOR	\$500.00	\$200.00	\$425.00	\$75.00	15.00%
4354	PROFESSIONAL STAFF	\$5,000.00	\$389.05	\$3,408.20	\$1,591.80	31.84%
4355	SUPPORT STAFF	\$1,000.00	\$0.00	\$619.80	\$380.20	38.02%
4356	MILEAGE REIMBURSEMENT	\$1,000.00	-\$121.25	\$882.04	\$117.96	11.80%
TOTAL STAFF & BOARD DEVELOPMENT		\$10,500.00	\$467.80	\$6,774.04	\$3,725.96	35.49%
GROUP TOTAL PERSONNEL SERVICES		\$1,204,648.53	\$131,862.83	\$1,105,020.50	\$99,628.03	8.27%
CONTRACTUAL SERVICES						
PROFESSIONAL SERVICES						
4361	AUDIT FEES	\$6,830.00	\$0.00	\$6,830.00	\$0.00	0.00%
4362	LEGAL FEES	\$2,000.00	\$0.00	\$473.30	\$1,526.70	76.34%
4363	CONSULTANT FEES	\$3,500.00	\$275.00	\$3,326.39	\$173.61	4.96%
4364	APPRAISAL	\$3,500.00	\$0.00	\$575.00	\$2,925.00	83.57%
4365	ACCOUNTANT	\$4,410.00	\$365.00	\$4,125.00	\$285.00	6.46%
TOTAL PROFESSIONAL SERVICES		\$20,240.00	\$640.00	\$15,329.69	\$4,910.31	24.26%
OUTSIDE SERVICES						
4412	PAYROLL SERVICES	\$4,800.00	\$385.49	\$4,552.48	\$247.52	5.16%
4414	ALARM	\$3,226.00	\$0.00	\$2,478.00	\$748.00	23.19%
4416	MAINTENANCE	\$39,000.00	\$3,619.62	\$35,059.34	\$3,940.66	10.10%
4417	SWAN	\$28,619.00	\$0.00	\$28,871.50	-\$252.50	-0.88%
4418	TECHNOLOGY	\$32,000.00	\$37.82	\$30,104.87	\$1,895.13	5.92%
TOTAL OUTSIDE SERVICES		\$107,645.00	\$4,042.93	\$101,066.19	\$6,578.81	6.11%
PRINTING						
4424	NEWSLETTER PRINTING	\$17,515.05	\$3,088.00	\$15,039.20	\$2,475.85	14.14%
TOTAL PRINTING		\$17,515.05	\$3,088.00	\$15,039.20	\$2,475.85	14.14%
PROGRAMMING						
4451	YOUTH & TEEN PROGRAMMING	\$10,000.00	\$59.24	\$9,659.71	\$340.29	3.40%
4452	PUBLIC SERVICES PROGRAMMING	\$13,000.00	\$1,779.00	\$12,636.79	\$363.21	2.79%
4454	GENERAL PROGRAMMING	\$9,000.00	\$860.85	\$5,321.59	\$3,678.41	40.87%
TOTAL PROGRAMMING		\$32,000.00	\$2,699.09	\$27,618.09	\$4,381.91	13.69%
PUBLIC RELATIONS						
4461	Public Relations	\$3,000.00	\$676.96	\$2,465.44	\$534.56	17.82%
TOTAL PUBLIC RELATIONS		\$3,000.00	\$676.96	\$2,465.44	\$534.56	17.82%
GROUP TOTAL CONTRACTUAL SERVICES		\$180,400.05	\$11,146.98	\$161,518.61	\$18,881.44	10.47%



PALOS HEIGHTS
PUBLIC LIBRARY

GENERAL FUND

BUDGETARY COMPARISON OF EXPENDITURES
YTD THROUGH THE MONTH OF NOVEMBER 2023

	BUDGET 2023	CURRENT MONTH	EXPENDITURES Y.T.D.	REMAINING BALANCE	PERCENTAGE REMAINING
BUILDING MAINTENANCE					
REPAIRS & MAINTENANCE					
4431 PEST CONTROL	\$856.68	\$64.90	\$713.90	\$142.78	16.67%
4432 HEATING/COOLING SERVICE	\$12,000.00	\$2,261.00	\$11,911.70	\$88.30	0.74%
4434 BUILDING REPAIRS	\$9,000.00	\$417.60	\$8,835.28	\$164.72	1.83%
4436 LAWN MAINTENANCE	\$7,500.00	\$823.91	\$7,500.00	\$0.00	0.00%
4437 SNOW REMOVAL	\$6,364.04	\$1,679.00	\$4,902.00	\$1,462.04	22.97%
TOTAL REPAIRS & MAINTENANCE	\$35,720.72	\$5,246.41	\$33,862.88	\$1,857.84	5.20%
EQUIPMENT MAINTENANCE					
4531 COPIER	\$7,578.48	\$631.54	\$7,445.43	\$133.05	1.76%
4533 OTHER EQUIPMENT	\$240.00	\$118.99	\$118.99	\$121.01	50.42%
TOTAL EQUIPMENT MAINTENANCE	\$7,818.48	\$750.53	\$7,564.42	\$254.06	3.25%
GROUP TOTAL BUILDING MAINTENANCE	\$43,539.20	\$5,996.94	\$41,427.30	\$2,111.90	4.85%
INSURANCE					
4441 BLDG. & CONTENTS/GLASS/LIMRICC	\$22,180.80	\$0.00	\$19,377.05	\$2,803.75	12.64%
4443 DISABILITY (WORKMEN'S COMP)	\$2,041.20	\$0.00	\$1,658.00	\$383.20	18.77%
GROUP TOTAL INSURANCE	\$24,222.00	\$0.00	\$21,035.05	\$3,186.95	13.16%
UTILITIES					
4472 WATER	\$2,750.00	\$407.38	\$2,131.66	\$618.34	22.49%
4473 GAS	\$2,000.00	\$0.00	\$0.00	\$2,000.00	100.00%
4474 TELEPHONE/FAX	\$2,000.00	\$0.00	\$1,989.59	\$10.41	0.52%
4475 INTERNET/LOCAL AREA NET	\$7,000.00	\$766.75	\$5,762.91	\$1,237.09	17.67%
GROUP TOTAL UTILITIES	\$13,750.00	\$1,174.13	\$9,884.16	\$3,865.84	28.12%
SUPPLIES					
OFFICE SUPPLIES					
4511 PUBLIC SERVICES SUPPLIES	\$1,000.00	\$192.87	\$968.45	\$31.55	3.16%
4512 YOUTH & TEEN SERVICES SUPPLIES	\$1,500.00	\$0.00	\$1,358.24	\$141.76	9.45%
4514 BUSINESS OFFICE SUPPLIES	\$3,200.00	\$609.80	\$2,837.66	\$362.34	11.32%
4515 TECHNICAL SERVICES SUPPLIES	\$6,000.00	\$1,010.42	\$5,651.24	\$348.76	5.81%
4516 CIRCULATION SUPPLIES	\$3,050.00	\$0.00	\$3,050.00	\$0.00	0.00%
4518 LOCAL HISTORY SUPPLIES	\$1,000.00	\$606.59	\$997.38	\$2.62	0.26%
4519 HOSPITALITY SUPPLIES	\$1,200.00	\$295.36	\$1,027.54	\$172.46	14.37%
TOTAL OFFICE SUPPLIES	\$16,950.00	\$2,715.04	\$15,890.51	\$1,059.49	6.25%
JANITORIAL/CLEANING SUPPLIES					
4541 MAINTENANCE/CLEANING SUPPLIES	\$4,450.00	\$782.33	\$4,101.27	\$348.73	7.84%
TOTAL JANITORIAL/CLEANINGSUPPLIES	\$4,450.00	\$782.33	\$4,101.27	\$348.73	7.84%
MAILING EXPENSES & FEES					
4551 POSTAGE & HANDLING	\$600.00	\$100.46	\$265.76	\$334.24	55.71%
4553 BULK FEES & PERMITS	\$3,638.25	\$0.00	\$3,640.00	-\$1.75	-0.05%
TOTAL OFFICE EXPENSE	\$4,238.25	\$100.46	\$3,905.76	\$332.49	7.84%
GROUP TOTAL SUPPLIES	\$25,638.25	\$3,597.83	\$23,897.54	\$1,740.71	6.79%
CAPITAL EXPENSES					
4631 SPECIAL RESERVES REPLENISHMENT	\$778,000.00	\$14,620.71	\$582,969.40	\$195,030.60	25.07%
GROUP TOTAL CAPITAL EXPENSES	\$778,000.00	\$14,620.71	\$582,969.40	\$195,030.60	25.07%



PALOS HEIGHTS PUBLIC LIBRARY

GENERAL FUND

BUDGETARY COMPARISON OF EXPENDITURES YTD THROUGH THE MONTH OF NOVEMBER 2023

		BUDGET 2023	CURRENT MONTH	EXPENDITURES Y.T.D.	REMAINING BALANCE	PERCENTAGE REMAINING
4710A	DATABASES - Adult	\$27,000.00	\$1,021.09	\$21,779.67	\$5,220.33	19.33%
4710B	DATABASES - Youth	\$6,000.00	\$0.00	\$4,332.25	\$1,667.75	27.80%
4711	PERIODICALS	\$14,500.00	\$7,349.82	\$9,213.74	\$5,286.26	36.46%
4712	CONTINUATIONS	\$600.00	\$60.68	\$575.71	\$24.29	4.05%
4714	LARGE PRINT	\$5,500.00	\$702.60	\$3,530.85	\$1,969.15	35.80%
4715	BOOKS - Adult	\$32,300.00	\$5,381.68	\$28,891.96	\$3,408.04	10.55%
4716	BOOKS - Youth	\$33,000.00	\$2,868.77	\$28,377.03	\$4,622.97	14.01%
4717	VIDEOS - Adult	\$4,500.00	\$49.23	\$4,472.61	\$27.39	0.61%
4718	VIDEOS - Youth	\$2,500.00	\$47.97	\$111.69	\$2,388.31	95.53%
4719	AUDIOBOOKS/PLAYAWAYS - Adult	\$2,000.00	\$0.00	\$788.42	\$1,211.58	60.58%
4720	AUDIOBOOKS/PLAYAWAYS - Youth	\$3,250.00	\$0.00	\$3,057.79	\$192.21	5.91%
4721	SOFTWARE	\$9,000.00	\$0.00	\$8,959.86	\$40.14	0.45%
4722	REALIA	\$300.00	\$55.25	\$300.46	-\$0.46	-0.15%
4723A	VIDEO GAMES - Youth	\$1,300.00	\$293.48	\$1,104.42	\$195.58	15.04%
4724	MUSIC - Adult	\$200.00	\$0.00	\$200.00	\$0.00	0.00%
4725A	E-BOOKS - Adult	\$10,000.00	\$791.50	\$9,976.07	\$23.93	0.24%
4725B	E-AUDIOBOOKS - ADULT	\$13,000.00	\$2,119.63	\$12,877.09	\$122.91	0.95%
4726	EBOOKS - Youth	\$3,500.00	\$147.23	\$3,452.11	\$47.89	1.37%
4727	DOWNLOADABLE MUSIC/MOVIES	\$7,365.00	\$0.00	\$7,365.00	\$0.00	0.00%
GROUP TOTAL MEDIA		\$175,815.00	\$20,888.93	\$149,366.73	\$26,448.27	15.04%
MISCELLANEOUS - REIMBURSEMENTS						
4900	MISCELLANEOUS	\$5,000.00	-\$93.42	\$806.53	\$4,193.47	83.87%
4902	PER CAPITA / OTHER GRANTS	\$17,800.30	\$0.00	\$17,800.30	\$0.00	0.00%
4904	FRIENDS - BOOK SALES	\$11,000.00	\$1,272.50	\$9,914.67	\$1,085.33	9.87%
4906a	RESTRICTED DONATIONS	\$1,000.00	\$109.61	\$1,000.00	\$0.00	0.00%
4906b	FUNDRAISING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GROUP TOTAL MISCELLANEOUS REIMBURSEMENTS		\$34,800.30	\$1,288.69	\$29,521.50	\$5,278.80	15.17%
SPECIAL RESERVE PROJECTS						
7001	SPECIAL RESERVE - PROJECTS	\$46,711.00	\$11,328.05	\$32,504.72	\$14,206.28	30.41%
GROUP TOTAL SPECIAL RESERVES - PROJECTS		\$46,711.00	\$11,328.05	\$32,504.72	\$14,206.28	
TOTAL EXPENDITURES		\$2,527,524.33	\$201,905.09	\$2,157,145.51	\$370,378.82	14.65%



PALOS HEIGHTS PUBLIC LIBRARY

GENERAL FUND - EXPENDITURE SUMMARY CHECKS FOR BOARD APPROVAL NOVEMBER 2023

Type	Date	Num	Memo	Account	Amount
Adducci Vega Financial Group, LLC					
11/10/2023	Check	5520	10 Oct Bank Reconciliations	4365 Accountant	\$365.00
Total for Adducci Vega Financial Group, LLC					\$365.00
Anderson Pest Solutions					
11/10/2023	Check	5518	11 Nov 23	4431 Pest Control	\$64.90
Total for Anderson Pest Solutions					\$64.90
At&T - Fiber Line					
11/06/2023	Check	5511	Monthly Fee	4475 Internet	\$766.75
Total for At&T - Fiber Line					\$766.75
Baker & Taylor C205293 Continuations					
11/06/2023	Expense	BT PORTAL	2037884399	4712 Continuations	\$60.68
Total for Baker & Taylor C205293 Continuations					\$60.68
Baker & Taylor L4361272 Large Print					
11/06/2023	Expense	BT PORTAL	2037838509	4714 Large Print Books	\$39.80
11/06/2023	Expense	BT PORTAL	2037863573	4714 Large Print Books	\$34.87
11/06/2023	Expense	BT PORTAL	2037868050	4714 Large Print Books	\$39.17
11/06/2023	Expense	BT PORTAL	2037893929	4714 Large Print Books	\$17.28
11/06/2023	Expense	BT PORTAL	Pre processing Fee	4515 Technical Services - Supplies	\$0.99
11/06/2023	Expense	BT PORTAL	2037838508	4714 Large Print Books	\$51.63
11/06/2023	Expense	BT PORTAL	2037863572	4714 Large Print Books	\$18.97
11/06/2023	Expense	BT PORTAL	203786049	4714 Large Print Books	\$18.97
11/06/2023	Expense	BT PORTAL	2037893928	4714 Large Print Books	\$39.17
11/17/2023	Expense	BT PORTAL	2037922440	4714 Large Print Books	\$34.04
11/17/2023	Expense	BT PORTAL	2037922442	4714 Large Print Books	\$39.77
11/17/2023	Expense	BT PORTAL	2037922441	4714 Large Print Books	\$33.04
Total for Baker & Taylor L4361272 Large Print					\$367.70
Baker & Taylor L5040682 Adult Books					
11/06/2023	Expense	BT PORTAL	L5040682	4515 Technical Services - Supplies	\$134.73
11/06/2023	Expense	BT PORTAL	2037833562	4715 Books - Adult	\$599.36
11/06/2023	Expense	BT PORTAL	2037844663	4715 Books - Adult	\$436.11
11/06/2023	Expense	BT PORTAL	2037861486	4715 Books - Adult	\$434.73
11/06/2023	Expense	BT PORTAL	2037875118	4715 Books - Adult	\$466.58
11/06/2023	Expense	BT PORTAL	2037864730	4715 Books - Adult	\$1,379.73
11/06/2023	Expense	BT PORTAL	2037885339	4715 Books - Adult	\$367.13
11/06/2023	Expense	BT PORTAL	2037898302	4715 Books - Adult	\$410.85
11/17/2023	Expense	BT PORTAL	L5040682	4515 Technical Services - Supplies	\$44.55
11/17/2023	Expense	BT PORTAL	2037916052	4715 Books - Adult	\$366.98
11/17/2023	Expense	BT PORTAL	2037907859	4715 Books - Adult	\$503.04
11/17/2023	Expense	BT PORTAL	2037925311	4715 Books - Adult	\$182.66
Total for Baker & Taylor L5040682 Adult Books					\$5,326.45
Baker & Taylor L5346512 Youth Books					
11/06/2023	Expense	BT PORTAL	2037881358	4716 Books - Youth	\$18.36
11/06/2023	Expense	BT PORTAL	2037825073	4716 Books - Youth	\$181.17
11/06/2023	Expense	BT PORTAL	L5346512	4515 Technical Services - Supplies	\$11.88



PALOS HEIGHTS PUBLIC LIBRARY

GENERAL FUND - EXPENDITURE SUMMARY CHECKS FOR BOARD APPROVAL NOVEMBER 2023

Type	Date	Num	Memo	Account	Amount
Baker & Taylor L5346512 Youth Books					
11/06/2023	Expense	BT PORTAL	2037855848	4716 Books - Youth	\$21.29
11/17/2023	Expense	BT PORTAL	L5346512	4515 Technical Services - Supplies	\$0.99
11/17/2023	Expense	BT PORTAL	2037911176	4716 Books - Youth	\$8.61
Total for Baker & Taylor L5346512 Youth Books					\$242.30
Baker & Taylor L5394112 Gift Fund					
11/17/2023	Expense	BT PORTAL	MILLER-PHWC	4906a Reimb. - Restricted Donations	\$24.17
Total for Baker & Taylor L5394112 Gift Fund					\$24.17
CENGAGE/Gale Learning					
11/06/2023	Check	5487	82802782	4714 Large Print Books	\$151.95
11/06/2023	Check	5487	82810315	4714 Large Print Books	\$55.98
11/06/2023	Check	5487	82849766	4714 Large Print Books	\$49.58
11/06/2023	Check	5487	82883520	4714 Large Print Books	\$24.00
11/06/2023	Check	5487	82164731	4714 Large Print Books	-\$31.99
11/17/2023	Check	5525	82965441	4714 Large Print Books	\$25.59
11/17/2023	Check	5525	82960657	4714 Large Print Books	\$30.39
11/17/2023	Check	5525	82951048	4714 Large Print Books	\$30.39
Total for CENGAGE/Gale Learning					\$335.89
Children's Plus Inc.					
11/06/2023	Check	5493	235905	4631 Special Reserves Replenishment	\$1,385.09
11/06/2023	Check	5493	236610	4631 Special Reserves Replenishment	\$4,516.18
11/17/2023	Check	5526	236864	4631 Special Reserves Replenishment	\$45.98
Total for Children's Plus Inc.					\$5,947.25
CIT					
11/08/2023	Check	5515	Invoice 43540513	4531 Copier	\$631.54
Total for CIT					\$631.54
City of Palos Hts - Miscellaneous					
11/06/2023	Check	23042	Annual Elevator Fee	4416 Maintenance	\$150.00
Total for City of Palos Hts - Miscellaneous					\$150.00
City of Palos Hts. - Water Bill					
11/21/2023	Check	5530	Monthly bill	4472 Water	\$407.38
Total for City of Palos Hts. - Water Bill					\$407.38
Clarence Goodman					
11/06/2023	Check	5505	11.28.23 Christmastime in the City	4452 Public Services Programming	\$335.00
Total for Clarence Goodman					\$335.00
Cosmopolitan Building Services					
11/07/2023	Check	5512	11 November Janitorial Services	4416 Maintenance	\$2,722.50
Total for Cosmopolitan Building Services					\$2,722.50
Demco					
11/06/2023	Check	5507	7388223	4451 Youth & Teen Programming	\$53.01
11/06/2023	Check	5507	7294002 Credit	4451 Youth & Teen Programming	-\$50.22
Total for Demco					\$2.79



PALOS HEIGHTS PUBLIC LIBRARY

GENERAL FUND - EXPENDITURE SUMMARY CHECKS FOR BOARD APPROVAL NOVEMBER 2023

Type	Date	Num	Memo	Account	Amount
Dependable Building Maintenance Svc LLC					
11/10/2023	Check	5517	Invoice 21394 YTS Corner guards	7001 Special Reserves Projects	\$676.25
11/10/2023	Check	5517	Invoice 21397 TV relocation / patch / prime	7001 Special Reserves Projects	\$484.80
11/10/2023	Check	5517	Invoice 21225 Paint Interactive space and tr	7001 Special Reserves Projects	\$779.00
Total for Dependable Building Maintenance Svc LLC					\$1,940.05
EBSCO					
11/06/2023	Check	5488	Library Aware	4710a Databases (Adult)	\$983.00
Total for EBSCO					\$983.00
Employee Benefits Corporation					
11/15/2023	Check	5524	BESTflex Premium Only renewal	4363 Consultant Fees	\$275.00
Total for Employee Benefits Corporation					\$275.00
Everest Snow Management, Inc.					
11/06/2023	Check	5489	Payment 2 of 4	4437 Snow Removal	\$1,679.00
Total for Everest Snow Management, Inc.					\$1,679.00
Gary Midkiff					
11/06/2023	Check	23041	11.7.23 The Kennedy Assassination	4452 Public Services Programming	\$260.00
Total for Gary Midkiff					\$260.00
Goddard, Leslie					
11/01/2023	Check	5485	11.2.23 Betty the Pan Am Stewardess	4904 Reimb. - Friends Book Sales	\$400.00
Total for Goddard, Leslie					\$400.00
Grasso Graphics					
11/06/2023	Check	5509	Nov/Dec Newsletters	4424 Newsletter Printing	\$2,612.05
11/06/2023	Check	5509	Mailing Services	4424 Newsletter Printing	\$475.95
Total for Grasso Graphics					\$3,088.00
GT Mechanical					
11/06/2023	Expense	ACH GT	Replace failed gas valve Boiler #1	7001 Special Reserves Projects	\$3,520.00
11/06/2023	Expense	ACH GT	Maintenance Agreement 1st of 2.	4432 Heating/Cooling Service	\$2,261.00
11/06/2023	Expense	ACH GT	Replace AHU-1 Belt sheave and bushings	7001 Special Reserves Projects	\$1,790.00
Total for GT Mechanical					\$7,571.00
ID Label Incorporated					
11/06/2023	Check	5506	Invoice 2023-15602-00	4515 Technical Services - Supplies	\$285.00
Total for ID Label Incorporated					\$285.00
Illinois Sprinkler					
11/06/2023	Check	5494	Winterize system	4434 Building Repairs	\$175.00
Total for Illinois Sprinkler					\$175.00
IMRF					
11/30/2023	Expense	IMRF PORTAL	11 November 2023	4331 IMRF Ill. Muni. Ret. Fund	\$5,344.26
11/30/2023	Expense	IMRF PORTAL	VIMRF	2055 Employee Paid Vol. IMRF	\$932.02
11/30/2023	Expense	IMRF PORTAL	4.50%	2054 PT Employee Paid Contribution	\$148.87
11/30/2023	Expense	IMRF PORTAL	4.50%	2053 FT Employee Paid Contribution	\$2,496.80
Total for IMRF					\$8,921.95



PALOS HEIGHTS
PUBLIC LIBRARY

GENERAL FUND - EXPENDITURE SUMMARY
CHECKS FOR BOARD APPROVAL
NOVEMBER 2023

Type	Date	Num	Memo	Account	Amount
Independent Construction Services					
11/10/2023	Check	5516	A/E Services	7001 Special Reserves Projects	\$175.00
Total for Independent Construction Services					\$175.00
Ingram					
11/06/2023	Check	5510	October Statement	4715 Books - Adult	\$82.62
11/06/2023	Check	5510	October Statement	4515 Technical Services - Supplies	\$175.23
11/06/2023	Check	5510	October Statement	4716 Books - Youth	\$2,310.85
11/17/2023	Check	5529	November Statement	4715 Books - Adult	\$30.14
11/17/2023	Check	5529	November Statement	4716 Books - Youth	\$296.51
11/17/2023	Check	5529	November Statement	4515 Technical Services - Supplies	\$17.82
Total for Ingram					\$2,913.17
Irish Music School of Chicago					
11/15/2023	Check	5523	12.12.23 Warm Celtic Christmas	4452 Public Services Programming	\$650.00
Total for Irish Music School of Chicago					\$650.00
Julie M. Gentile					
11/01/2023	Check	5486	11.4.23 Self Care for Busy People	4452 Public Services Programming	\$200.00
Total for Julie M. Gentile					\$200.00
LIMRiCC-Employees					
11/06/2023	Expense	ACH LIM	11 November	4333 Insurance	\$10,752.20
11/06/2023	Expense	ACH LIM	EE Paid Benefits	2050 Employee Paid LIMRiCC	\$1,582.48
11/06/2023	Expense	ACH LIM	Kacmar - Retiree	4631 Special Reserves Replenishment	\$973.00
Total for LIMRiCC-Employees					\$13,307.68
MarchOne Electrical Design					
11/06/2023	Check	5495	Ballast replacements retrofit can lights	7001 Special Reserves Projects	\$828.00
Total for MarchOne Electrical Design					\$828.00
Midwest Tape					
11/06/2023	Check	5490	Pre processing fee	4515 Technical Services - Supplies	\$20.71
11/06/2023	Check	5490	504448847	4631 Special Reserves Replenishment	\$23.24
11/06/2023	Check	5490	504551466	4631 Special Reserves Replenishment	\$188.92
11/06/2023	Check	5491	Pre processing fee	4515 Technical Services - Supplies	\$4.68
11/06/2023	Check	5491	504517962	4631 Special Reserves Replenishment	\$18.39
11/06/2023	Check	5492	Pre processing fee	4515 Technical Services - Supplies	\$79.67
11/06/2023	Check	5492	504448845	4631 Special Reserves Replenishment	\$44.99
11/06/2023	Check	5492	504517963	4631 Special Reserves Replenishment	\$84.98
11/06/2023	Check	5492	5045179965	4631 Special Reserves Replenishment	\$219.66
11/06/2023	Check	5492	504551505	4631 Special Reserves Replenishment	\$338.86
11/06/2023	Check	5492	504551506	4631 Special Reserves Replenishment	\$66.98
11/17/2023	Check	5527	Pre processing fee	4515 Technical Services - Supplies	\$4.33
11/17/2023	Check	5527	504585197	4717 Videos - Adult	\$14.24
11/17/2023	Check	5527	504585798	4717 Videos - Adult	\$34.99
11/17/2023	Check	5528	Pre processing fee	4515 Technical Services - Supplies	\$7.02
11/17/2023	Check	5528	504585390	4718 Videos - Youth	\$17.99
11/17/2023	Check	5528	504618291	4718 Videos - Youth	\$29.98
Total for Midwest Tape					\$1,199.63



PALOS HEIGHTS PUBLIC LIBRARY

GENERAL FUND - EXPENDITURE SUMMARY CHECKS FOR BOARD APPROVAL NOVEMBER 2023

Type	Date	Num	Memo	Account	Amount
Old National Bank - Visa					
	11/09/2023	Expense	VISA PORTAL	Sip/Google Fi	4631 Special Reserves Replenishment \$235.76
	11/09/2023	Expense	VISA PORTAL	Netflix monthly fee	4451 Youth & Teen Programming \$15.49
	11/09/2023	Expense	VISA PORTAL	Duo/Zoom/Adobe monthly fee	4631 Special Reserves Replenishment \$169.99
	11/09/2023	Expense	VISA PORTAL	Spotify	4451 Youth & Teen Programming \$10.99
	11/09/2023	Expense	VISA PORTAL	Toilet paper / broom / multifold towels	4541 Maintenance/Cleaning Supplies \$262.10
	11/09/2023	Expense	VISA PORTAL	Sugar	4519 Hospitality - Supplies \$13.26
	11/09/2023	Expense	VISA PORTAL	Supplies 10162023/rubber bands	4515 Technical Services - Supplies \$111.02
	11/09/2023	Expense	VISA PORTAL	Kringle Market coco/cups/canes	4461 Public Relations \$500.13
	11/09/2023	Expense	VISA PORTAL	Puzzle prize	4511 Public Services - Supplies \$25.00
	11/09/2023	Expense	VISA PORTAL	SL Webinar MM Mtg/Training	4354 Professional Staff \$118.80
	11/09/2023	Expense	VISA PORTAL	Games	4723B Video Games - Youth \$233.49
	11/09/2023	Expense	VISA PORTAL	Reimbursables	4900 Miscellaneous - Reimbursements -\$150.00
	11/09/2023	Expense	VISA PORTAL	Fab Lab	4904 Reimb. - Friends Book Sales \$152.91
	11/09/2023	Expense	VISA PORTAL	Merry & Bright	4461 Public Relations \$135.95
	11/09/2023	Expense	VISA PORTAL	Display port	4418 Technology \$37.82
	11/09/2023	Expense	VISA PORTAL	Fan Con pizza	4454 General Programming \$114.10
	11/09/2023	Expense	VISA PORTAL	Toner / ink poster printer	4514 Business Office - Supplies \$277.00
	11/09/2023	Expense	VISA PORTAL	Come Alive	4631 Special Reserves Replenishment \$796.90
	11/09/2023	Expense	VISA PORTAL	Daily Southtown	4711 Periodicals \$235.78
	11/09/2023	Expense	VISA PORTAL	Books amazon	4715 Books - Adult \$121.75
	11/09/2023	Expense	VISA PORTAL	Easy	4716 Books - Youth \$31.98
	11/09/2023	Expense	VISA PORTAL	Gears	4722 Realia \$55.25
	11/09/2023	Expense	VISA PORTAL	Stamps	4551 Postage & Handling \$66.00
	11/28/2023	Expense	VISA PORTAL	Sip/Google Fi/Duo	4631 Special Reserves Replenishment \$242.68
	11/28/2023	Expense	VISA PORTAL	Zoom/Adobe monthly fee/Go Daddy	4631 Special Reserves Replenishment \$325.09
	11/28/2023	Expense	VISA PORTAL	Toilet paper / multifold towels	4541 Maintenance/Cleaning Supplies \$204.52
	11/28/2023	Expense	VISA PORTAL	Tea/coffee	4519 Hospitality - Supplies \$282.10
	11/28/2023	Expense	VISA PORTAL	Acrylic / VHS adapter	4631 Special Reserves Replenishment \$104.68
	11/28/2023	Expense	VISA PORTAL	Kringle Market SVG/Water	4461 Public Relations \$19.89
	11/28/2023	Expense	VISA PORTAL	PS supplies	4511 Public Services - Supplies \$163.88
	11/28/2023	Expense	VISA PORTAL	Lets talk De-Escalate	4354 Professional Staff \$17.85
	11/28/2023	Expense	VISA PORTAL	Fab Lab Supplies	4904 Reimb. - Friends Book Sales \$719.59
	11/28/2023	Expense	VISA PORTAL	Supplies	4514 Business Office - Supplies \$217.77
	11/28/2023	Expense	VISA PORTAL	OCLC postage	4551 Postage & Handling \$29.04
	11/28/2023	Expense	VISA PORTAL	Garment Rack Fab Lab	4533 Other Equipment \$118.99
	11/28/2023	Expense	VISA PORTAL	Staff appreciation GC	4313 Additional Compensation \$4,537.65
	11/28/2023	Expense	VISA PORTAL	JB ILA renewal	4353 Administrator \$200.00
	11/28/2023	Expense	VISA PORTAL	Local History Supplies	4518 Local History - Supplies \$606.59
	11/28/2023	Expense	VISA PORTAL	Video game - March	4723B Video Games - Youth \$59.99
	11/28/2023	Expense	VISA PORTAL	Reimb. returns	4900 Miscellaneous - Reimbursements \$56.58
	11/28/2023	Expense	VISA PORTAL	Cimaroli for Sullivan	4906a Reimb. - Restricted Donations \$34.56
	11/28/2023	Expense	VISA PORTAL	McMahon for Mrotek	4906a Reimb. - Restricted Donations \$50.88
	11/28/2023	Expense	VISA PORTAL	Gutter Cleaning	4416 Maintenance \$566.00
	11/28/2023	Expense	VISA PORTAL	Shadow Boxes	4454 General Programming \$37.76
	11/28/2023	Expense	VISA PORTAL	Chicago Tribune renewal	4711 Periodicals \$221.00
	11/28/2023	Expense	VISA PORTAL	Budget Adjustment Cimaroli for Sullivan	4631 Special Reserves Replenishment \$5.43
	11/28/2023	Expense	VISA PORTAL	Netflix Spotify	4451 Youth & Teen Programming \$26.48
Total for Old National Bank - Visa					\$12,420.47



PALOS HEIGHTS PUBLIC LIBRARY

GENERAL FUND - EXPENDITURE SUMMARY CHECKS FOR BOARD APPROVAL NOVEMBER 2023

Type	Date	Num	Memo	Account	Amount
Otis Elevator					
11/14/2023	Expense	OTIS PORTAL	Invoice 100401362691	4416 Maintenance	\$181.12
Total for Otis Elevator					\$181.12
OverDrive, Inc.					
11/06/2023	Check	5499	01658DA23402495	4726 E-Books - Youth	\$60.00
11/06/2023	Check	5508	01658DA23389559	4726 E-Books - Youth	\$60.00
11/08/2023	Check	5513	01658CO23407845	4725B E-Audiobooks - Adult	\$2,119.63
11/08/2023	Check	5513	01658CO23407842	4725A E-Books - Adult	\$791.50
11/10/2023	Check	5519	01658DA23410650	4726 E-Books - Youth	\$27.23
Total for OverDrive, Inc.					\$3,058.36
Paylocity Payroll Billing					
11/03/2023	Expense	EFT	--	4412 Payroll Services	\$111.26
11/17/2023	Expense	EFT	--	4412 Payroll Services	\$274.23
Total for Paylocity Payroll Billing					\$385.49
Paylocity Payroll Net					
11/03/2023	Expense	EFT	--	4311 Salaried Employees	\$19,320.05
11/03/2023	Expense	EFT	--	4312 Hourly Employees	\$5,975.28
11/03/2023	Expense	EFT	TR Target	4451 Youth & Teen Programming	\$3.49
11/03/2023	Expense	EFT	MM ILA Travel to Springfield	4356 Mileage Reimbursement	\$258.07
11/03/2023	Expense	EFT	Return postage	4551 Postage & Handling	\$5.42
11/03/2023	Expense	EFT	MM ILA Meals	4354 Professional Staff	\$37.64
11/03/2023	Expense	EFT	MM ILA Parking	4356 Mileage Reimbursement	\$18.00
11/17/2023	Expense	EFT	--	4311 Salaried Employees	\$19,700.30
11/17/2023	Expense	EFT	--	4312 Hourly Employees	\$6,134.47
11/17/2023	Expense	EFT	10 Oct Homebound Deliveries	4356 Mileage Reimbursement	\$15.07
11/17/2023	Expense	EFT	Veterans Day	4454 General Programming	\$23.99
11/17/2023	Expense	EFT	ILA Hotel MM	4354 Professional Staff	\$214.76
11/17/2023	Expense	EFT	Spice Club & Baking Walmart	4452 Public Services Programming	\$34.00
11/30/2023	Expense	EFT	--	4311 Salaried Employees	\$19,287.32
11/30/2023	Expense	EFT	--	4312 Hourly Employees	\$6,723.76
11/30/2023	Expense	EFT	Extension Cords (2)	4541 Maintenance/Cleaning Supplies	\$36.56
11/30/2023	Expense	EFT	Card Stock	4511 Public Services - Supplies	\$3.99
11/30/2023	Expense	EFT	Art Park Tree Decorations	4461 Public Relations	\$20.99
11/30/2023	Expense	EFT	LR Laconi Mtg. 11.17.23	4356 Mileage Reimbursement	\$21.22
Total for Paylocity Payroll Net					\$77,834.38
Paylocity Payroll Taxes					
11/03/2023	Expense	EFT	--	4311 Salaried Employees	\$5,659.64
11/03/2023	Expense	EFT	--	4312 Hourly Employees	\$1,086.93
11/03/2023	Expense	EFT	--	4332 FICA Social Security	\$2,587.91
11/17/2023	Expense	EFT	--	4311 Salaried Employees	\$5,792.87
11/17/2023	Expense	EFT	--	4312 Hourly Employees	\$1,115.46
11/17/2023	Expense	EFT	--	4332 FICA Social Security	\$2,641.84
11/30/2023	Expense	EFT	--	4311 Salaried Employees	\$5,692.37
11/30/2023	Expense	EFT	--	4312 Hourly Employees	\$1,226.42
11/30/2023	Expense	EFT	--	4332 FICA Social Security	\$2,656.13
Total for Paylocity Payroll Taxes					\$28,459.57



PALOS HEIGHTS PUBLIC LIBRARY

GENERAL FUND - EXPENDITURE SUMMARY CHECKS FOR BOARD APPROVAL NOVEMBER 2023

Type	Date	Num	Memo	Account	Amount
Peerless Network, Inc					
11/15/2023	Check	5521	11 Nov 23	4631 Special Reserves Replenishment	\$68.24
Total for Peerless Network, Inc					\$68.24
ProQuest					
11/06/2023	Check	5496	Culture Gram balance	4710a Databases (Adult)	\$38.09
Total for ProQuest					\$38.09
Quickbooks					
11/13/2023	Expense	EFT	Deposit Slips	4514 Business Office - Supplies	\$115.03
Total for Quickbooks					\$115.03
RAILS					
11/06/2023	Check	5504	Illinois Library Presents	4454 General Programming	\$685.00
Total for RAILS					\$685.00
Reliable Fire Equipment Co.					
11/08/2023	Check	5514	Fire Extinguisher inspection	4434 Building Repairs	\$242.60
Total for Reliable Fire Equipment Co.					\$242.60
Rivistas, LLC					
11/06/2023	Check	5497	17695 Youth Magazine Renewals	4711 Periodicals	\$750.59
11/06/2023	Check	5497	36357 PS Magazine Renewals	4711 Periodicals	\$6,101.03
Total for Rivistas, LLC					\$6,851.62
Roy Erikson Outdoor Maintenance					
11/06/2023	Check	5498	Lawn Maintenance	4436 Lawn Maintenance	\$813.94
11/06/2023	Check	5498	Temporary energy adjustment	4436 Lawn Maintenance	\$9.97
11/06/2023	Check	5498	Budget Adjustment	4631 Special Reserves Replenishment	\$92.06
Total for Roy Erikson Outdoor Maintenance					\$915.97
Showcases					
11/06/2023	Check	5500	327461	4515 Technical Services - Supplies	\$111.80
Total for Showcases					\$111.80
Suburban Fence Inc.					
11/06/2023	Check	5501	Final Payment	7001 Special Reserves Projects	\$3,075.00
Total for Suburban Fence Inc.					\$3,075.00
Taste of Home Books					
11/06/2023	Check	5503	Taste of Home Annual	4711 Periodicals	\$41.42
Total for Taste of Home Books					\$41.42
Truty, Marcin					
11/06/2023	Expense	ACH MT	10 October IT Services	4631 Special Reserves Replenishment	\$4,240.00
Total for Truty, Marcin					\$4,240.00
Warehouse Direct					
11/06/2023	Check	5502	Large Liners (1)	4541 Maintenance/Cleaning Supplies	\$29.79
11/06/2023	Check	5502	Liquid hand soap (4)	4541 Maintenance/Cleaning Supplies	\$43.95
11/22/2023	Check	5531	Large Liners (2)	4541 Maintenance/Cleaning Supplies	\$87.22



PALOS HEIGHTS PUBLIC LIBRARY

GENERAL FUND - EXPENDITURE SUMMARY CHECKS FOR BOARD APPROVAL NOVEMBER 2023

Type	Date	Num	Memo	Account	Amount
Warehouse Direct (con't)					
11/22/2023	Check	5531	Sm Liners (1)	4541 Maintenance/Cleaning Supplies	\$29.79
11/22/2023	Check	5531	Rebates from Jan-April	4541 Maintenance/Cleaning Supplies	-\$20.91
11/22/2023	Check	5531	Rebates from May - July	4541 Maintenance/Cleaning Supplies	-\$4.35
11/22/2023	Check	5531	Rebates from Aug - Oct	4541 Maintenance/Cleaning Supplies	-\$3.35
11/27/2023	Check	5532	Large Liners (2)	4541 Maintenance/Cleaning Supplies	\$87.22
11/27/2023	Check	5532	Sm Liners (1)	4541 Maintenance/Cleaning Supplies	\$29.79
Total for Warehouse Direct					\$279.15
Wenstrup, Gary					
11/15/2023	Check	5522	12.5.23 Billy Joel	4452 Public Services Programming	\$300.00
Total for Wenstrup, Gary					\$300.00
TOTAL CHECKS FOR BOARD APPROVAL					\$201,905.09

7001 SPECIAL RESERVE GROUP DETAILS (INCLUDED IN ABOVE TOTALS)					
Check	11/6/2023	ACH GT	GT Mechanical	7001 Special Reserves Projects	\$3,520.00
Check	11/6/2023	5495	MarchOne Electrical Design	7001 Special Reserves Projects	\$828.00
Check	11/6/2023	5501	Suburban Fence Inc.	7001 Special Reserves Projects	\$3,075.00
Check	11/6/2023	ACH GT	GT Mechanical	7001 Special Reserves Projects	\$1,790.00
Check	11/10/2023	5516	Independent Construction Services	7001 Special Reserves Projects	\$175.00
Check	11/10/2023	5517	Dependable Building Maintenance LLC	7001 Special Reserves Projects	\$676.25
Check	11/10/2023	5517	Dependable Building Maintenance LLC	7001 Special Reserves Projects	\$484.80
Check	11/10/2023	5517	Dependable Building Maintenance LLC	7001 Special Reserves Projects	\$779.00
Total 7001 · Special Reserves Projects					\$11,328.05



PALOS HEIGHTS PUBLIC LIBRARY

SCHEDULE OF FUND BALANCES BY FINANCIAL INSTITUTION NOVEMBER 30, 2023

	GENERAL FUND				SPECIAL RESERVES FUND		
ACCOUNT	OLD NATIONAL BANK CHECKING	OLD NATIONAL BANK MONEY MARKET	ILLINOIS FUNDS MONEY MARKET	PETTY CASH	OLD NATIONAL BANK BUILDING CONSTRUCTION CHECKING	OLD NATIONAL BANK MONEY MARKET	TOTAL FUND BALANCE
BEGINNING BALANCE	\$54,172.66	\$71,149.54	\$1,059.42	\$200.00	\$572.09	\$2,546.81	\$129,700.52
WITHDRAWALS	(\$201,905.09)						(\$201,905.09)
TRANSFERS	(\$200,000.00)	\$200,000.00					\$0.00
	\$50,000.00	(\$50,000.00)					
	\$5,000.00	(\$5,000.00)					
	\$60,000.00	(\$60,000.00)					
DEPOSITS	\$973.00	\$7,066.18					\$634,085.43
	\$520.00	\$316.96					
	\$323.60	\$372,597.57					
	\$239.25						
	\$214.02						
	\$50.00						
	\$250,000.00						
	\$50.00						
	\$721.38						
	\$56.12						
	\$258.35						
	\$100.00						
	\$100.00						
	\$499.00						
ADJUSTMENTS	\$215.00						\$215.00
INTEREST EARNED	\$1.98	\$101.10	\$4.80	N/A	N/A	\$2.62	\$110.50
ENDING BALANCE	\$21,589.27	\$536,231.35	\$1,064.22	\$200.00	\$572.09	\$2,549.43	\$562,206.36
TOTALS	\$559,084.84 GENERAL FUND				\$3,121.52 SPECIAL RESERVES FUND		\$562,206.36 TOTAL FUND BALANCE
INTEREST RATES	0.02%	1.260%	5.519%	N/A	N/A	1.260%	

TOTAL FUND BALANCE MONTH ENDING: NOVEMBER 30, 2023
\$562,206.36

Check 5393 Void \$15.00 check lost
Check 5413 Void \$200.00 check lost



PALOS HEIGHTS
PUBLIC LIBRARY

STATEMENT OF FUND BALANCES
MONTH ENDING: DECEMBER, 2023

	GENERAL	SPECIAL RESERVE	TOTAL
REVENUES			
PROPERTY TAXES	\$499,989.15		\$499,989.15
CORPORATE REPLACEMENT TAX	\$0.00		\$0.00
DIRECT REVENUES			
FRONT DESK			
» Fines/Lost/Damaged	\$310.84		\$310.84
» Non Resident Cards	\$0.00		\$0.00
» Miscellaneous	\$550.15		\$550.15
COPIER	\$365.95		\$365.95
GRANTS	\$0.00		\$0.00
INTEREST	\$882.72	\$2.71	\$885.43
MISCELLANEOUS REIMBURSEMENTS			
» Book Sale	\$664.20		\$664.20
» Miscellaneous	\$973.00		\$973.00
DONATIONS/GIFTS			\$0.00
» Restricted	\$467.50		\$467.50
» Annual Fundraising	\$286.22		\$286.22
» Planned Giving (Trusts/Wills)	\$0.00		\$0.00
TOTAL REVENUES	\$504,489.73	\$2.71	\$504,492.44
EXPENDITURES			
PERSONNEL SERVICES			
» Operational Salaries	\$69,707.34		\$69,707.34
» Employee Benefits	\$22,934.47		\$22,934.47
» Staff & Board Development	\$187.34		\$187.34
CONTRACTUAL SERVICES	\$11,474.48		\$11,474.48
BUILDING MAINTENANCE	\$1,848.11		\$1,848.11
INSURANCE	\$0.00		\$0.00
UTILITIES	\$918.02		\$918.02
SUPPLIES	\$541.08		\$541.08
CAPITAL EXPENSES	\$14,770.56		\$14,770.56
MEDIA	\$3,601.69		\$3,601.69
REIMBURSEMENTS	\$251,362.91		\$251,362.91
SR PROJECTS	\$13,906.77		\$13,906.77
TOTAL EXPENDITURES	\$391,252.77	\$0.00	\$391,252.77
REVENUES OVER EXPENDITURES			
EXCESS (DIFICIENCY)	\$113,236.96	\$2.71	\$113,239.67
OTHER FINANCING SOURCES (USES)			
**Transfer in	\$0.00	\$0.00	\$0.00
**Transfer out	\$0.00	\$0.00	\$0.00
**Adjustments	\$0.00		\$0.00
TOTAL OTHER FINANCING SOURCES	\$0.00	\$0.00	\$0.00
NET CHANGE IN FUND BALANCES	\$113,236.96	\$2.71	\$113,239.67
FUND BALANCES, BEGINNING OF MONTH	\$559,084.84	\$3,121.52	\$562,206.36
END OF MONTH	\$672,321.80	\$3,124.23	\$675,446.03



PALOS HEIGHTS PUBLIC LIBRARY

GENERAL FUND BUDGETARY COMPARISON SCHEDULE YTD THROUGH DECEMBER 31, 2023

	BUDGETED AMOUNTS			Variance	Balance
	Original	Final	Actual	With Final Budget	%
REVENUES					
PROPERTY TAXES	\$2,437,109.03	\$2,437,109.03	\$2,170,271.26	\$266,837.77	89.05%
CORPORATE REPLACEMENT TAX	\$12,000.00	\$12,000.00	\$29,946.67	-\$17,946.67	249.56%
DIRECT REVENUES					
FRONT DESK					
Fines/Lost/Damaged	\$2,500.00	\$2,500.00	\$2,613.16	-\$113.16	104.53%
Cards - Non Resident Only	\$1,800.00	\$1,800.00	\$1,003.25	\$796.75	55.74%
Miscellaneous	\$2,200.00	\$2,200.00	\$3,627.83	-\$1,427.83	164.90%
COPIER	\$4,000.00	\$4,000.00	\$4,478.58	-\$478.58	111.96%
GRANTS	\$17,800.30	\$17,800.30	\$17,800.30	\$0.00	100.00%
INTEREST	\$3,115.00	\$3,115.00	\$6,480.05	-\$3,365.05	208.03%
MISCELLANEOUS REIMBURSEMENTS					
Book Sale	\$11,000.00	\$11,000.00	\$13,353.21	-\$2,353.21	121.39%
Miscellaneous	\$5,000.00	\$5,000.00	\$261,455.43	-\$256,455.43	5229.11%
DONATIONS / GIFTS					
Restricted	\$1,000.00	\$1,000.00	\$670.00	\$330.00	67.00%
Annual Fundraising	\$15,000.00	\$15,000.00	\$17,946.70	-\$2,946.70	119.64%
Planned Giving	\$15,000.00	\$15,000.00	\$85,137.34	-\$70,137.34	0.00%
TOTAL REVENUES	\$2,527,524.33	\$2,527,524.33	\$2,614,783.78	-\$87,259.45	103.45%
PERSONNEL SERVICES					
Operational Salaries	\$925,004.53	\$925,004.53	\$923,061.10	-\$1,943.43	-0.21%
Employee Benefits	\$269,144.00	\$269,144.00	\$267,827.17	-\$1,316.83	-0.49%
Staff & Board Development	\$10,500.00	\$10,500.00	\$6,961.38	-\$3,538.62	-33.70%
CONTRACTUAL SERVICES	\$180,400.05	\$180,400.05	\$172,993.09	-\$7,406.96	-4.11%
BUILDING MAINTENANCE	\$43,539.20	\$43,539.20	\$43,275.41	-\$263.79	-0.61%
INSURANCE	\$24,222.00	\$24,222.00	\$21,035.05	-\$3,186.95	-13.16%
UTILITIES	\$13,750.00	\$13,750.00	\$10,802.18	-\$2,947.82	-21.44%
SUPPLIES	\$25,638.25	\$25,638.25	\$24,438.62	-\$1,199.63	-4.68%
CAPITAL EXPENSES	\$778,000.00	\$778,000.00	\$597,739.96	-\$180,260.04	-23.17%
MEDIA	\$175,815.00	\$175,815.00	\$152,968.42	-\$22,846.58	-12.99%
REIMBURSEMENTS	\$34,800.30	\$34,800.30	\$280,884.41	\$246,084.11	707.13%
SR PROJECTS	\$46,711.00	\$46,711.00	\$46,411.49	-\$299.51	-0.64%
TOTAL EXPENDITURES	\$2,527,524.33	\$2,527,524.33	\$2,548,398.28	\$20,873.95	0.83%
REVENUES OVER EXPENDITURES - EXCESS (DEFICIENCY)	\$0.00	\$0.00	\$66,385.50	-\$66,385.50	
OTHER FINANCING USES					
Transfer In			\$0.00		
Transfer Out (Special Reserve Transfer)			\$0.00		
TOTAL OTHER FINANCING USES			\$0.00		
NET CHANGE IN FUND BALANCE			\$66,385.50		
FUND BALANCE					
BEGINNING OF YEAR			\$603,369.11		
YTD MONTH ENDING			\$669,754.61		
			-\$734,050.69		



PALOS HEIGHTS PUBLIC LIBRARY

GENERAL FUND - EXPENDITURE SUMMARY CHECKS FOR BOARD APPROVAL DECEMBER 2023

Type	Date	Num	Memo	Account	Amount
Adducci Vega Financial Group, LLC					
12/12/2023	Check	5550	11 Nov. Bank Reconciliations	4365 Accountant	\$285.00
12/12/2023	Check	5550	11 Nov. Bank Reconciliations	4631 Special Reserves Replenishment	\$80.00
Total for Adducci Vega Financial Group, LLC					\$365.00
At&T - Fiber Line					
12/01/2023	Check	5538	Monthly Fee	4475 Internet	\$770.20
Total for At&T - Fiber Line					\$770.20
Baker & Taylor C205293 Continuations					
12/01/2023	Expense	BT PORTAL	2037944609	4712 Continuations	\$13.27
12/18/2023	Expense	BT PORTAL	2037993911	4712 Continuations	\$11.02
12/18/2023	Expense	BT PORTAL	2037993911	4631 Special Reserves Replenishment	\$0.35
Total for Baker & Taylor C205293 Continuations					\$24.64
Baker & Taylor L4361272 Large Print					
12/01/2023	Expense	BT PORTAL	2037940748	4714 Large Print Books	\$107.95
12/01/2023	Expense	BT PORTAL	2037940747	4714 Large Print Books	\$18.97
12/01/2023	Expense	BT PORTAL	2037940746	4714 Large Print Books	\$18.97
12/01/2023	Expense	BT PORTAL	L4361272	4515 Technical Services - Supplies	\$1.98
12/18/2023	Check	5558	2037963930	4714 Large Print Books	\$57.04
12/18/2023	Check	5558	Pre processing fee	4515 Technical Services - Supplies	\$0.99
12/18/2023	Check	5558	3283694 Credit	4714 Large Print Books	-\$23.07
12/18/2023	Check	5558	3271683 Credit	4714 Large Print Books	-\$18.63
12/26/2023	Expense	BT PORTAL	252249180	4714 Large Print Books	\$57.04
12/26/2023	Expense	BT PORTAL	L4361272	4515 Technical Services - Supplies	\$0.99
12/26/2023	Expense	BT PORTAL	0003292071	4714 Large Print Books	-\$19.20
Total for Baker & Taylor L4361272 Large Print					\$203.03
Baker & Taylor L5040682 Adult Books					
12/01/2023	Expense	BT PORTAL	L5040682	4515 Technical Services - Supplies	\$58.41
12/01/2023	Expense	BT PORTAL	2037940760	4715 Books - Adult	\$1,221.63
12/01/2023	Expense	BT PORTAL	2037936697	4715 Books - Adult	\$336.07
12/01/2023	Expense	BT PORTAL	2037951949	4715 Books - Adult	\$193.25
12/01/2023	Expense	BT PORTAL	0003291295	4715 Books - Adult	-\$18.35
12/07/2023	Expense	BT PORTAL	L5040682	4515 Technical Services - Supplies	\$0.99
12/07/2023	Expense	BT PORTAL	2037940760	4715 Books - Adult	\$27.63
12/26/2023	Expense	BT PORTAL	L5040682	4515 Technical Services - Supplies	\$1.98
12/26/2023	Expense	BT PORTAL	2037940760	4715 Books - Adult	\$58.16
12/26/2023	Expense	BT PORTAL	0003292070	4715 Books - Adult	-\$23.97
Total for Baker & Taylor L5040682 Adult Books					\$1,855.80
Baker & Taylor L5394112 Gift Fund					
12/01/2023	Expense	BT PORTAL	MROTEK-STRACK	4631 Special Reserves Replenishment	\$41.07
12/07/2023	Expense	BT PORTAL	MROTEK-STRACK	4631 Special Reserves Replenishment	\$11.92
Total for Baker & Taylor L5394112 Gift Fund					\$52.99
Breeze Creative					
12/11/2023	Check	5548	Draw alive subscription	7001 Special Reserves Projects	\$588.00
12/11/2023	Check	5548	Ball Wall subscription	7001 Special Reserves Projects	\$588.00
Total for Breeze Creative					\$1,176.00



PALOS HEIGHTS PUBLIC LIBRARY

GENERAL FUND - EXPENDITURE SUMMARY CHECKS FOR BOARD APPROVAL DECEMBER 2023

Type	Date	Num	Memo	Account	Amount
Capri Restaurant					
12/10/2023	Expense	23044	Holiday Party (56) 12.10.23	4454 General Programming	\$1,800.00
Total for Capri Restaurant					\$1,800.00
CENGAGE/Gale Learning					
12/01/2023	Check	5535	83008864	4714 Large Print Books	\$28.78
12/01/2023	Check	5535	83001246	4714 Large Print Books	-\$28.79
12/01/2023	Check	5535	82983605	4714 Large Print Books	\$18.39
12/01/2023	Check	5535	82978800	4714 Large Print Books	\$840.53
12/07/2023	Check	5543	83031154	4714 Large Print Books	\$29.59
12/07/2023	Check	5543	83031072	4714 Large Print Books	\$27.20
Total for CENGAGE/Gale Learning					\$915.70
Chicago Backflow, Inc.					
12/13/2023	Check	5551	Replace backflow assembly	7001 Special Reserves Projects	\$8,841.00
Total for Chicago Backflow, Inc.					\$8,841.00
CIT					
12/11/2023	Check	5547	Invoice 43746355	4631 Special Reserves Replenishment	\$631.54
Total for CIT					\$631.54
City Of Palos Heights					
12/26/2023	Check	23045	Tax Anticipation Loan - Repayment	4900 Miscellaneous - Reimbursements	\$250,000.00
Total for City Of Palos Heights					\$250,000.00
City of Palos Hts. - Water Bill					
12/18/2023	Check	5556	Monthly bill	4472 Water	\$147.82
Total for City of Palos Hts. - Water Bill					\$147.82
C.J. Erickson Plumbing Co.					
12/20/2023	Check	5559	Rebuild sloan valves/replaced stem 2nd fl staff toilet	7001 Special Reserves Projects	\$147.82
Total for C.J. Erickson Plumbing Co.					\$2,353.97
Cosmopolitan Building Services					
12/05/2023	Check	5540	12 December Janitorial Services	4416 Maintenance	\$2,353.97
Total for Cosmopolitan Building Services					\$2,722.50
Everest Snow Management, Inc.					
12/01/2023	Check	5534	Payment 3 of 4	4437 Snow Removal	\$1,462.04
12/01/2023	Check	5534	Payment 3 of 4 Balance	4631 Special Reserves Replenishment	\$216.96
Total for Everest Snow Management, Inc.					\$1,679.00
Grasso Graphics					
12/21/2023	Check	5560	Jan/Feb Newsletters	4424 Newsletter Printing	\$2,475.85
12/21/2023	Check	5560	Jan/Feb Newsletters	4631 Special Reserves Replenishment	\$612.15
Total for Grasso Graphics					\$3,088.00
GT Mechanical					
12/11/2023	Expense	ACH GT	Humidifier valve	7001 Special Reserves Projects	\$1,176.55
12/11/2023	Expense	ACH GT	Humidifier valve	4434 Building Repairs	\$164.72
12/11/2023	Expense	ACH GT	Humidifier valve	4432 Heating/Cooling Service	\$88.30



PALOS HEIGHTS PUBLIC LIBRARY

GENERAL FUND - EXPENDITURE SUMMARY CHECKS FOR BOARD APPROVAL DECEMBER 2023

Type	Date	Num	Memo	Account	Amount
GT Mechanical (con't)					
12/29/2023	Expense	ACHGT	Humidifier dripping nut loose due to water shut off	7001 Special Reserves Projects	\$359.25
Total for GT Mechanical					\$1,788.82
Impact Networking, Inc					
12/01/2023	Check	5537	Overages group total	4531 Copier	\$133.05
12/01/2023	Check	5537	Budget Adjustment	4631 Special Reserves Replenishment	\$137.81
Total for Impact Networking, Inc					\$270.86
IMRF					
12/30/2023	Expense	EFT	12 December 2023	4331 IMRF III. Muni. Ret. Fund	\$7,205.59
12/30/2023	Expense	EFT	VIMRF	2055 Employee Paid Vol. IMRF	\$1,398.03
12/30/2023	Expense	EFT	4.50%	2054 PT -Employee Contribution IMRF	\$215.22
12/30/2023	Expense	EFT	4.50%	2053 FT- Employee Contribution IMRF	\$3,745.20
12/30/2023	Expense	EFT	12 December 2023	4631 Special Reserves Replenishment	\$794.47
Total for IMRF					\$13,358.51
Ingram					
12/01/2023	Check	5533	December Statement	4716 Books - Youth	\$220.31
12/01/2023	Check	5533	December Statement	4716 Books - Youth	\$11.72
12/01/2023	Check	5533	December Statement	4716 Books - Youth	\$12.28
12/01/2023	Check	5533	December Statement	4716 Books - Youth	\$12.29
12/01/2023	Check	5533	December Statement	4515 Technical Services - Supplies	\$12.87
12/01/2023	Check	5533	December Statement	4515 Technical Services - Supplies	\$3.00
Total for Ingram					\$272.47
Klein, Thorpe And Jenkins					
12/18/2023	Check	5555	Legal services through 11.30.23	4362 Legal Fees	\$45.00
Total for Klein, Thorpe And Jenkins					\$45.00
LACONI					
12/05/2023	Check	5541	Annual Library Membership 2024	4351 Membership Fees	\$150.00
Total for LACONI					\$150.00
Libraries First					
12/11/2023	Check	5546	Museum Adventure Pass 2024	4710a Databases (Adult)	\$195.00
Total for Libraries First					\$195.00
LIMRiCC-Employees					
12/07/2023	Expense	ACH LIM	12 December	4333 Insurance	\$10,333.65
12/07/2023	Expense	ACH LIM	Employee paid benefits	2050 Employee Paid LIMRiCC	\$1,582.48
12/07/2023	Expense	ACH LIM	Kacmar - Retiree	4631 Special Reserves Replenishment	\$973.00
12/07/2023	Expense	ACH LIM	12 December	4631 Special Reserves Replenishment	\$418.55
Total for LIMRiCC-Employees					\$13,307.68
Melka Landscaping					
12/11/2023	Check	5549	Holiday decorations and poinsettias	4904 Reimb. - Friends Book Sales	\$945.33
12/11/2023	Check	5549	Holiday decorations and poinsettias	4631 Special Reserves Replenishment	\$1,042.61
Total for Melka Landscaping					\$1,987.94



PALOS HEIGHTS PUBLIC LIBRARY

GENERAL FUND - EXPENDITURE SUMMARY CHECKS FOR BOARD APPROVAL DECEMBER 2023

Type	Date	Num	Memo	Account	Amount
Midwest Tape					
12/01/2023	Check	5536	Pre processing fee	4515 Technical Services - Supplies	\$42.47
12/01/2023	Check	5536	504657186	4631 Special Reserves Replenishment	\$32.24
12/01/2023	Check	5536	504657187	4631 Special Reserves Replenishment	\$44.99
12/01/2023	Check	5536	504657189	4631 Special Reserves Replenishment	\$39.99
12/01/2023	Check	5536	504657300	4631 Special Reserves Replenishment	\$179.92
12/01/2023	Check	5536	504675870	4631 Special Reserves Replenishment	\$362.91
12/01/2023	Check	5536	504700477	4717 Videos - Adult	\$27.39
12/01/2023	Check	5536	Budget Adjustment 504700477	4631 Special Reserves Replenishment	\$106.80
12/07/2023	Check	5544	Pre processing fee	4515 Technical Services - Supplies	\$7.02
12/07/2023	Check	5544	504657186	4631 Special Reserves Replenishment	\$68.97
12/07/2023	Check	5545	Pre processing fee	4515 Technical Services - Supplies	\$21.33
12/07/2023	Check	5545	504707798	4631 Special Reserves Replenishment	\$56.99
12/07/2023	Check	5545	504716937	4631 Special Reserves Replenishment	\$44.99
12/07/2023	Check	5545	504716938	4631 Special Reserves Replenishment	\$128.95
12/07/2023	Check	5545	504716939	4631 Special Reserves Replenishment	\$39.99
Total for Midwest Tape					\$1,204.95
NIR Roof Care, Inc					
12/18/2023	Check	5557	Semi Annual Maintenance	4631 Special Reserves Replenishment	\$414.00
Total for NIR Roof Care, Inc					\$414.00
Old National Bank - Visa					
12/04/2023	Expense	VISA PORTAL	Fab Lab wood	4904 Reimb. - Friends Book Sales	\$140.00
12/04/2023	Expense	VISA PORTAL	Credit returned item	4514 Business Office - Supplies	-\$21.76
12/18/2023	Expense	VISA PORTAL	Zoom	4631 Special Reserves Replenishment	\$140.00
12/18/2023	Expense	VISA PORTAL	Adobe	4631 Special Reserves Replenishment	\$29.99
12/18/2023	Expense	VISA PORTAL	4723-July Video Games	4723B Video Games - Youth	\$145.23
12/21/2023	Expense	VISA PORTAL	Earbuds	4900 Miscellaneous - Reimbursements	\$277.58
12/21/2023	Expense	VISA PORTAL	Google Fi	4631 Special Reserves Replenishment	\$41.28
12/21/2023	Expense	VISA PORTAL	Kringle Market	4461 Public Relations	\$17.57
12/21/2023	Expense	VISA PORTAL	Acrylic Frame (2) Palmer	4461 Public Relations	\$58.64
12/21/2023	Expense	VISA PORTAL	Netflix	4631 Special Reserves Replenishment	\$15.49
12/21/2023	Expense	VISA PORTAL	Spirit Committee staff lunch	4454 General Programming	\$93.47
12/21/2023	Expense	VISA PORTAL	Vistaprint Stationary /business cards	4461 Public Relations	\$250.31
12/29/2023	Expense	VISA PORTAL	SIP	4631 Special Reserves Replenishment	\$87.83
12/29/2023	Expense	VISA PORTAL	Duo	4631 Special Reserves Replenishment	\$120.00
12/29/2023	Expense	VISA PORTAL	Toilet paper	4541 Maintenance/Cleaning Supplies	\$110.81
12/29/2023	Expense	VISA PORTAL	Spotify	4451 Youth & Teen Programming	\$10.99
Total for Old National Bank - Visa					\$1,517.43
Otis Elevator					
12/13/2023	Expense	OTIS PORTAL	Invoice 100401394612	4416 Maintenance	\$181.12
Total for Otis Elevator					\$181.12
OverDrive, Inc.					
12/04/2023	Check	5539	01658DA23430989	4726 E-Books - Youth	\$43.99
Total for OverDrive, Inc.					\$43.99



PALOS HEIGHTS PUBLIC LIBRARY

GENERAL FUND - EXPENDITURE SUMMARY CHECKS FOR BOARD APPROVAL DECEMBER 2023

Type	Date	Num	Memo	Account	Amount
Paylocity Payroll Billing					
12/01/2023	Expense	EFT	--	4412 Payroll Services	\$111.26
12/15/2023	Expense	EFT	--	4412 Payroll Services	\$111.26
12/29/2023	Expense	EFT	--	4412 Payroll Services	\$25.00
12/29/2023	Expense	EFT	--	4631 Special Reserves Replenishment	\$249.23
Total for Paylocity Payroll Billing					\$496.75
Paylocity Payroll Net					
12/15/2023	Expense	EFT	--	4311 Salaried Employees	\$19,667.61
12/15/2023	Expense	EFT	--	4312 Hourly Employees	\$6,754.01
12/15/2023	Expense	EFT	Mini Marshmallows Kringle	4461 Public Relations	\$8.52
12/15/2023	Expense	EFT	TR Jewel fake snow	4451 Youth & Teen Programming	\$6.86
12/15/2023	Expense	EFT	Postage OCLC	4631 Special Reserves Replenishment	\$20.73
12/15/2023	Expense	EFT	ATLAS meeting KM	4356 Mileage Reimbursement	\$8.65
12/15/2023	Expense	EFT	11 Nov Homebound deliveries	4356 Mileage Reimbursement	\$15.00
12/29/2023	Expense	EFT	--	4311 Salaried Employees	\$20,070.66
12/29/2023	Expense	EFT	--	4312 Hourly Employees	\$3,495.66
12/29/2023	Expense	EFT	12 Dec Homebound deliveries	4356 Mileage Reimbursement	\$13.69
12/29/2023	Expense	EFT	--	4631 Special Reserves Replenishment	\$2,815.22
Total for Paylocity Payroll Net					\$52,876.61
Paylocity Payroll Taxes					
12/15/2023	Expense	EFT	--	4311 Salaried Employees	\$5,825.56
12/15/2023	Expense	EFT	--	4312 Hourly Employees	\$1,211.12
12/15/2023	Expense	EFT	--	4332 FICA Social Security	\$2,696.16
12/29/2023	Expense	EFT	--	4311 Salaried Employees	\$5,957.01
12/29/2023	Expense	EFT	--	4631 Special Reserves Replenishment	\$1,161.29
12/29/2023	Expense	EFT	--	4332 FICA Social Security	\$2,699.07
Total for Paylocity Payroll Taxes					\$19,550.21
Peerless Network, Inc					
12/18/2023	Check	5553	12 Dec 23	4631 Special Reserves Replenishment	\$68.24
Total for Peerless Network, Inc					\$68.24
Quality Alarm System, Inc.					
12/07/2023	Check	5542	01.1.24 to 03.31.24 Alarm Services	4414 Alarm	\$744.00
Total for Quality Alarm System, Inc.					\$744.00
SWANK					
12/13/2023	Check	5552	--	4452 Public Services Programming	\$158.00
12/13/2023	Check	5552	--	4451 Youth & Teen Programming	\$158.00
12/18/2023	Check	5554	--	4451 Youth & Teen Programming	\$158.00
12/18/2023	Check	5554	--	4452 Public Services Programming	\$158.00
Total for SWANK					\$632.00
Truty, Marcia					
12/04/2023	Expense	ACH MT	11 November IT Services	4418 Technology	\$1,895.13
12/04/2023	Expense	ACH MT	11 Nov. IT Budget Adjustment IT Services	4631 Special Reserves Replenishment	\$2,824.87
Total for Truty, Marcia					\$4,720.00



PALOS HEIGHTS
PUBLIC LIBRARY

GENERAL FUND - EXPENDITURE SUMMARY
CHECKS FOR BOARD APPROVAL
DECEMBER 2023

Type	Date	Num	Memo	Account	Amount
U.S. Post Office					
12/06/2023	Check	23043	Newsletter postage	4551 Postage & Handling	\$300.00
12/06/2023	Check	23043	Newsletter postage	4631 Special Reserves Replenishment	\$500.00
Total for U.S. Post Office					\$800.00
TOTAL CHECKS FOR BOARD APPROVAL					\$391,252.77

Check	12/11/2023	5548	Breeze Creative	7001 Special Reserves Projects	\$	1,176.55
Check	12/13/2023	5551	Chicago Backflow	7001 Special Reserves Projects	\$	8,841.00
Check	12/20/2023	5559	C. J. Erickson Plumbing	7001 Special Reserves Projects	\$	2,353.97
ACH	12/11/2023	ACH GT	GT Mechanical	7001 Special Reserves Projects	\$	1,176.55
ACH	12/29/2023	ACH GT	GT Mechanical	7001 Special Reserves Projects	\$	359.25
Total 7001 · Special Reserves Projects					\$	13,907.32



PALOS HEIGHTS PUBLIC LIBRARY

GENERAL FUND - EXPENDITURE SUMMARY CHECKS FOR BOARD APPROVAL DECEMBER 2023

Type	Date	Num	Memo	Account	Amount
Adducci Vega Financial Group, LLC					
12/12/2023	Check	5550	11 Nov. Bank Reconciliations	4365 Accountant	\$285.00
12/12/2023	Check	5550	11 Nov. Bank Reconciliations	4631 Special Reserves Replenishment	\$80.00
Total for Adducci Vega Financial Group, LLC					\$365.00
At&T - Fiber Line					
12/01/2023	Check	5538	Monthly Fee	4475 Internet	\$770.20
Total for At&T - Fiber Line					\$770.20
Baker & Taylor C205293 Continuations					
12/01/2023	Expense	BT PORTAL	2037944609	4712 Continuations	\$13.27
12/18/2023	Expense	BT PORTAL	2037993911	4712 Continuations	\$11.02
12/18/2023	Expense	BT PORTAL	2037993911	4631 Special Reserves Replenishment	\$0.35
Total for Baker & Taylor C205293 Continuations					\$24.64
Baker & Taylor L4361272 Large Print					
12/01/2023	Expense	BT PORTAL	2037940748	4714 Large Print Books	\$107.95
12/01/2023	Expense	BT PORTAL	2037940747	4714 Large Print Books	\$18.97
12/01/2023	Expense	BT PORTAL	2037940746	4714 Large Print Books	\$18.97
12/01/2023	Expense	BT PORTAL	L4361272	4515 Technical Services - Supplies	\$1.98
12/18/2023	Check	5558	2037963930	4714 Large Print Books	\$57.04
12/18/2023	Check	5558	Pre processing fee	4515 Technical Services - Supplies	\$0.99
12/18/2023	Check	5558	3283694 Credit	4714 Large Print Books	-\$23.07
12/18/2023	Check	5558	3271683 Credit	4714 Large Print Books	-\$18.63
12/26/2023	Expense	BT PORTAL	252249180	4714 Large Print Books	\$57.04
12/26/2023	Expense	BT PORTAL	L4361272	4515 Technical Services - Supplies	\$0.99
12/26/2023	Expense	BT PORTAL	0003292071	4714 Large Print Books	-\$19.20
Total for Baker & Taylor L4361272 Large Print					\$203.03
Baker & Taylor L5040682 Adult Books					
12/01/2023	Expense	BT PORTAL	L5040682	4515 Technical Services - Supplies	\$58.41
12/01/2023	Expense	BT PORTAL	2037940760	4715 Books - Adult	\$1,221.63
12/01/2023	Expense	BT PORTAL	2037936697	4715 Books - Adult	\$336.07
12/01/2023	Expense	BT PORTAL	2037951949	4715 Books - Adult	\$193.25
12/01/2023	Expense	BT PORTAL	0003291295	4715 Books - Adult	-\$18.35
12/07/2023	Expense	BT PORTAL	L5040682	4515 Technical Services - Supplies	\$0.99
12/07/2023	Expense	BT PORTAL	2037940760	4715 Books - Adult	\$27.63
12/26/2023	Expense	BT PORTAL	L5040682	4515 Technical Services - Supplies	\$1.98
12/26/2023	Expense	BT PORTAL	2037940760	4715 Books - Adult	\$58.16
12/26/2023	Expense	BT PORTAL	0003292070	4715 Books - Adult	-\$23.97
Total for Baker & Taylor L5040682 Adult Books					\$1,855.80
Baker & Taylor L5394112 Gift Fund					
12/01/2023	Expense	BT PORTAL	MROTEK-STRACK	4631 Special Reserves Replenishment	\$41.07
12/07/2023	Expense	BT PORTAL	MROTEK-STRACK	4631 Special Reserves Replenishment	\$11.92
Total for Baker & Taylor L5394112 Gift Fund					\$52.99
Breeze Creative					
12/11/2023	Check	5548	Draw alive subscription	7001 Special Reserves Projects	\$588.00
12/11/2023	Check	5548	Ball Wall subscription	7001 Special Reserves Projects	\$588.00
Total for Breeze Creative					\$1,176.00



PALOS HEIGHTS PUBLIC LIBRARY

GENERAL FUND - EXPENDITURE SUMMARY CHECKS FOR BOARD APPROVAL DECEMBER 2023

Type	Date	Num	Memo	Account	Amount
Capri Restaurant					
12/10/2023	Expense	23044	Holiday Party (56) 12.10.23	4454 General Programming	\$1,800.00
Total for Capri Restaurant					\$1,800.00
CENGAGE/Gale Learning					
12/01/2023	Check	5535	83008864	4714 Large Print Books	\$28.78
12/01/2023	Check	5535	83001246	4714 Large Print Books	-\$28.79
12/01/2023	Check	5535	82983605	4714 Large Print Books	\$18.39
12/01/2023	Check	5535	82978800	4714 Large Print Books	\$840.53
12/07/2023	Check	5543	83031154	4714 Large Print Books	\$29.59
12/07/2023	Check	5543	83031072	4714 Large Print Books	\$27.20
Total for CENGAGE/Gale Learning					\$915.70
Chicago Backflow, Inc.					
12/13/2023	Check	5551	Replace backflow assembly	7001 Special Reserves Projects	\$8,841.00
Total for Chicago Backflow, Inc.					\$8,841.00
CIT					
12/11/2023	Check	5547	Invoice 43746355	4631 Special Reserves Replenishment	\$631.54
Total for CIT					\$631.54
City Of Palos Heights					
12/26/2023	Check	23045	Tax Anticipation Loan - Repayment	4900 Miscellaneous - Reimbursements	\$250,000.00
Total for City Of Palos Heights					\$250,000.00
City of Palos Hts. - Water Bill					
12/18/2023	Check	5556	Monthly bill	4472 Water	\$147.82
Total for City of Palos Hts. - Water Bill					\$147.82
C.J. Erickson Plumbing Co.					
12/20/2023	Check	5559	Rebuild sloan valves/replaced stem 2nd fl staff toilet	7001 Special Reserves Projects	\$147.82
Total for C.J. Erickson Plumbing Co.					\$2,353.97
Cosmopolitan Building Services					
12/05/2023	Check	5540	12 December Janitorial Services	4416 Maintenance	\$2,353.97
Total for Cosmopolitan Building Services					\$2,722.50
Everest Snow Management, Inc.					
12/01/2023	Check	5534	Payment 3 of 4	4437 Snow Removal	\$1,462.04
12/01/2023	Check	5534	Payment 3 of 4 Balance	4631 Special Reserves Replenishment	\$216.96
Total for Everest Snow Management, Inc.					\$1,679.00
Grasso Graphics					
12/21/2023	Check	5560	Jan/Feb Newsletters	4424 Newsletter Printing	\$2,475.85
12/21/2023	Check	5560	Jan/Feb Newsletters	4631 Special Reserves Replenishment	\$612.15
Total for Grasso Graphics					\$3,088.00
GT Mechanical					
12/11/2023	Expense	ACH GT	Humidifier valve	7001 Special Reserves Projects	\$1,176.55
12/11/2023	Expense	ACH GT	Humidifier valve	4434 Building Repairs	\$164.72
12/11/2023	Expense	ACH GT	Humidifier valve	4432 Heating/Cooling Service	\$88.30



PALOS HEIGHTS PUBLIC LIBRARY

GENERAL FUND - EXPENDITURE SUMMARY CHECKS FOR BOARD APPROVAL DECEMBER 2023

Type	Date	Num	Memo	Account	Amount
GT Mechanical (con't)					
12/29/2023	Expense	ACHGT	Humidifier dripping nut loose due to water shut off	7001 Special Reserves Projects	\$359.25
Total for GT Mechanical					\$1,788.82
Impact Networking, Inc					
12/01/2023	Check	5537	Overages group total	4531 Copier	\$133.05
12/01/2023	Check	5537	Budget Adjustment	4631 Special Reserves Replenishment	\$137.81
Total for Impact Networking, Inc					\$270.86
IMRF					
12/30/2023	Expense	EFT	12 December 2023	4331 IMRF III. Muni. Ret. Fund	\$7,205.59
12/30/2023	Expense	EFT	VIMRF	2055 Employee Paid Vol. IMRF	\$1,398.03
12/30/2023	Expense	EFT	4.50%	2054 PT -Employee Contribution IMRF	\$215.22
12/30/2023	Expense	EFT	4.50%	2053 FT- Employee Contribution IMRF	\$3,745.20
12/30/2023	Expense	EFT	12 December 2023	4631 Special Reserves Replenishment	\$794.47
Total for IMRF					\$13,358.51
Ingram					
12/01/2023	Check	5533	December Statement	4716 Books - Youth	\$220.31
12/01/2023	Check	5533	December Statement	4716 Books - Youth	\$11.72
12/01/2023	Check	5533	December Statement	4716 Books - Youth	\$12.28
12/01/2023	Check	5533	December Statement	4716 Books - Youth	\$12.29
12/01/2023	Check	5533	December Statement	4515 Technical Services - Supplies	\$12.87
12/01/2023	Check	5533	December Statement	4515 Technical Services - Supplies	\$3.00
Total for Ingram					\$272.47
Klein, Thorpe And Jenkins					
12/18/2023	Check	5555	Legal services through 11.30.23	4362 Legal Fees	\$45.00
Total for Klein, Thorpe And Jenkins					\$45.00
LACONI					
12/05/2023	Check	5541	Annual Library Membership 2024	4351 Membership Fees	\$150.00
Total for LACONI					\$150.00
Libraries First					
12/11/2023	Check	5546	Museum Adventure Pass 2024	4710a Databases (Adult)	\$195.00
Total for Libraries First					\$195.00
LIMRiCC-Employees					
12/07/2023	Expense	ACH LIM	12 December	4333 Insurance	\$10,333.65
12/07/2023	Expense	ACH LIM	Employee paid benefits	2050 Employee Paid LIMRiCC	\$1,582.48
12/07/2023	Expense	ACH LIM	Kacmar - Retiree	4631 Special Reserves Replenishment	\$973.00
12/07/2023	Expense	ACH LIM	12 December	4631 Special Reserves Replenishment	\$418.55
Total for LIMRiCC-Employees					\$13,307.68
Melka Landscaping					
12/11/2023	Check	5549	Holiday decorations and poinsettias	4904 Reimb. - Friends Book Sales	\$945.33
12/11/2023	Check	5549	Holiday decorations and poinsettias	4631 Special Reserves Replenishment	\$1,042.61
Total for Melka Landscaping					\$1,987.94



PALOS HEIGHTS PUBLIC LIBRARY

GENERAL FUND - EXPENDITURE SUMMARY CHECKS FOR BOARD APPROVAL DECEMBER 2023

Type	Date	Num	Memo	Account	Amount
Midwest Tape					
12/01/2023	Check	5536	Pre processing fee	4515 Technical Services - Supplies	\$42.47
12/01/2023	Check	5536	504657186	4631 Special Reserves Replenishment	\$32.24
12/01/2023	Check	5536	504657187	4631 Special Reserves Replenishment	\$44.99
12/01/2023	Check	5536	504657189	4631 Special Reserves Replenishment	\$39.99
12/01/2023	Check	5536	504657300	4631 Special Reserves Replenishment	\$179.92
12/01/2023	Check	5536	504675870	4631 Special Reserves Replenishment	\$362.91
12/01/2023	Check	5536	504700477	4717 Videos - Adult	\$27.39
12/01/2023	Check	5536	Budget Adjustment 504700477	4631 Special Reserves Replenishment	\$106.80
12/07/2023	Check	5544	Pre processing fee	4515 Technical Services - Supplies	\$7.02
12/07/2023	Check	5544	504657186	4631 Special Reserves Replenishment	\$68.97
12/07/2023	Check	5545	Pre processing fee	4515 Technical Services - Supplies	\$21.33
12/07/2023	Check	5545	504707798	4631 Special Reserves Replenishment	\$56.99
12/07/2023	Check	5545	504716937	4631 Special Reserves Replenishment	\$44.99
12/07/2023	Check	5545	504716938	4631 Special Reserves Replenishment	\$128.95
12/07/2023	Check	5545	504716939	4631 Special Reserves Replenishment	\$39.99
Total for Midwest Tape					\$1,204.95
NIR Roof Care, Inc					
12/18/2023	Check	5557	Semi Annual Maintenance	4631 Special Reserves Replenishment	\$414.00
Total for NIR Roof Care, Inc					\$414.00
Old National Bank - Visa					
12/04/2023	Expense	VISA PORTAL	Fab Lab wood	4904 Reimb. - Friends Book Sales	\$140.00
12/04/2023	Expense	VISA PORTAL	Credit returned item	4514 Business Office - Supplies	-\$21.76
12/18/2023	Expense	VISA PORTAL	Zoom	4631 Special Reserves Replenishment	\$140.00
12/18/2023	Expense	VISA PORTAL	Adobe	4631 Special Reserves Replenishment	\$29.99
12/18/2023	Expense	VISA PORTAL	4723-July Video Games	4723B Video Games - Youth	\$145.23
12/21/2023	Expense	VISA PORTAL	Earbuds	4900 Miscellaneous - Reimbursements	\$277.58
12/21/2023	Expense	VISA PORTAL	Google Fi	4631 Special Reserves Replenishment	\$41.28
12/21/2023	Expense	VISA PORTAL	Kringle Market	4461 Public Relations	\$17.57
12/21/2023	Expense	VISA PORTAL	Acrylic Frame (2) Palmer	4461 Public Relations	\$58.64
12/21/2023	Expense	VISA PORTAL	Netflix	4631 Special Reserves Replenishment	\$15.49
12/21/2023	Expense	VISA PORTAL	Spirit Committee staff lunch	4454 General Programming	\$93.47
12/21/2023	Expense	VISA PORTAL	Vistaprint Stationary /business cards	4461 Public Relations	\$250.31
12/29/2023	Expense	VISA PORTAL	SIP	4631 Special Reserves Replenishment	\$87.83
12/29/2023	Expense	VISA PORTAL	Duo	4631 Special Reserves Replenishment	\$120.00
12/29/2023	Expense	VISA PORTAL	Toilet paper	4541 Maintenance/Cleaning Supplies	\$110.81
12/29/2023	Expense	VISA PORTAL	Spotify	4451 Youth & Teen Programming	\$10.99
Total for Old National Bank - Visa					\$1,517.43
Otis Elevator					
12/13/2023	Expense	OTIS PORTAL	Invoice 100401394612	4416 Maintenance	\$181.12
Total for Otis Elevator					\$181.12
OverDrive, Inc.					
12/04/2023	Check	5539	01658DA23430989	4726 E-Books - Youth	\$43.99
Total for OverDrive, Inc.					\$43.99



PALOS HEIGHTS PUBLIC LIBRARY

GENERAL FUND - EXPENDITURE SUMMARY CHECKS FOR BOARD APPROVAL DECEMBER 2023

Type	Date	Num	Memo	Account	Amount
Paylocity Payroll Billing					
12/01/2023	Expense	EFT --		4412 Payroll Services	\$111.26
12/15/2023	Expense	EFT --		4412 Payroll Services	\$111.26
12/29/2023	Expense	EFT --		4412 Payroll Services	\$25.00
12/29/2023	Expense	EFT --		4631 Special Reserves Replenishment	\$249.23
Total for Paylocity Payroll Billing					\$496.75
Paylocity Payroll Net					
12/15/2023	Expense	EFT --		4311 Salaried Employees	\$19,667.61
12/15/2023	Expense	EFT --		4312 Hourly Employees	\$6,754.01
12/15/2023	Expense	EFT	Mini Marshmallows Kringle	4461 Public Relations	\$8.52
12/15/2023	Expense	EFT	TR Jewel fake snow	4451 Youth & Teen Programming	\$6.86
12/15/2023	Expense	EFT	Postage OCLC	4631 Special Reserves Replenishment	\$20.73
12/15/2023	Expense	EFT	ATLAS meeting KM	4356 Mileage Reimbursement	\$8.65
12/15/2023	Expense	EFT	11 Nov Homebound deliveries	4356 Mileage Reimbursement	\$15.00
12/29/2023	Expense	EFT --		4311 Salaried Employees	\$20,070.66
12/29/2023	Expense	EFT --		4312 Hourly Employees	\$3,495.66
12/29/2023	Expense	EFT	12 Dec Homebound deliveries	4356 Mileage Reimbursement	\$13.69
12/29/2023	Expense	EFT --		4631 Special Reserves Replenishment	\$2,815.22
Total for Paylocity Payroll Net					\$52,876.61
Paylocity Payroll Taxes					
12/15/2023	Expense	EFT --		4311 Salaried Employees	\$5,825.56
12/15/2023	Expense	EFT --		4312 Hourly Employees	\$1,211.12
12/15/2023	Expense	EFT --		4332 FICA Social Security	\$2,696.16
12/29/2023	Expense	EFT --		4311 Salaried Employees	\$5,957.01
12/29/2023	Expense	EFT --		4631 Special Reserves Replenishment	\$1,161.29
12/29/2023	Expense	EFT --		4332 FICA Social Security	\$2,699.07
Total for Paylocity Payroll Taxes					\$19,550.21
Peerless Network, Inc					
12/18/2023	Check	5553	12 Dec 23	4631 Special Reserves Replenishment	\$68.24
Total for Peerless Network, Inc					\$68.24
Quality Alarm System, Inc.					
12/07/2023	Check	5542	01.1.24 to 03.31.24 Alarm Services	4414 Alarm	\$744.00
Total for Quality Alarm System, Inc.					\$744.00
SWANK					
12/13/2023	Check	5552	--	4452 Public Services Programming	\$158.00
12/13/2023	Check	5552	--	4451 Youth & Teen Programming	\$158.00
12/18/2023	Check	5554	--	4451 Youth & Teen Programming	\$158.00
12/18/2023	Check	5554	--	4452 Public Services Programming	\$158.00
Total for SWANK					\$632.00
Truty, Marcia					
12/04/2023	Expense	ACH MT	11 November IT Services	4418 Technology	\$1,895.13
12/04/2023	Expense	ACH MT	11 Nov. IT Budget Adjustment IT Services	4631 Special Reserves Replenishment	\$2,824.87
Total for Truty, Marcia					\$4,720.00



PALOS HEIGHTS
PUBLIC LIBRARY

GENERAL FUND - EXPENDITURE SUMMARY
CHECKS FOR BOARD APPROVAL
DECEMBER 2023

Type	Date	Num	Memo	Account	Amount
U.S. Post Office					
12/06/2023	Check	23043	Newsletter postage	4551 Postage & Handling	\$300.00
12/06/2023	Check	23043	Newsletter postage	4631 Special Reserves Replenishment	\$500.00
Total for U.S. Post Office					\$800.00
TOTAL CHECKS FOR BOARD APPROVAL					\$391,252.77

Check	12/11/2023	5548	Breeze Creative	7001 Special Reserves Projects	\$ 1,176.55
Check	12/13/2023	5551	Chicago Backflow	7001 Special Reserves Projects	\$ 8,841.00
Check	12/20/2023	5559	C. J. Erickson Plumbing	7001 Special Reserves Projects	\$ 2,353.97
ACH	12/11/2023	ACH GT	GT Mechanical	7001 Special Reserves Projects	\$ 1,176.55
ACH	12/29/2023	ACH GT	GT Mechanical	7001 Special Reserves Projects	\$ 359.25
Total 7001 · Special Reserves Projects					\$ 13,907.32



PALOS HEIGHTS PUBLIC LIBRARY

SCHEDULE OF FUND BALANCES BY FINANCIAL INSTITUTION DECEMBER 31, 2023

	GENERAL FUND				SPECIAL RESERVES FUND		
ACCOUNT	OLD NATIONAL BANK CHECKING	OLD NATIONAL BANK MONEY MARKET	ILLINOIS FUNDS MONEY MARKET	PETTY CASH	OLD NATIONAL BANK BUILDING CONSTRUCTION CHECKING	OLD NATIONAL BANK MONEY MARKET	TOTAL FUND BALANCE
BEGINNING BALANCE	\$21,589.27	\$536,231.35	\$1,064.22	\$200.00	\$572.09	\$2,549.43	\$562,206.36
WITHDRAWALS	(\$391,252.77)						(\$391,252.77)
TRANSFERS	\$50,000.00	(\$50,000.00)					\$0.00
	\$10,000.00	(\$10,000.00)					
	\$5,000.00	(\$5,000.00)					
	\$10,000.00	(\$10,000.00)					
	\$60,000.00	(\$60,000.00)					
	\$250,000.00	(\$250,000.00)					
DEPOSITS	\$973.00	\$220.42					\$503,607.01
	\$326.60	\$243,732.57					
	\$254.50	\$226,946.57					
	\$649.25	\$776.27					
	\$410.60	\$22,478.49					
	\$354.95	\$233.56					
	\$362.74	\$5,601.27					
	\$286.22						
ADJUSTMENTS							\$0.00
INTEREST EARNED	\$0.70	\$877.07	\$4.95	N/A	N/A	\$2.71	\$885.43
ENDING BALANCE	\$18,955.06	\$652,097.57	\$1,069.17	\$200.00	\$572.09	\$2,552.14	\$675,446.03
TOTALS	\$672,321.80 GENERAL FUND				\$3,124.23 SPECIAL RESERVES FUND		\$675,446.03 TOTAL FUND BALANCE
INTEREST RATES	0.02%	5.462%	5.519%	N/A	N/A	1.260%	

TOTAL FUND BALANCE MONTH ENDING: DECEMBER 31, 2023

\$675,446.03